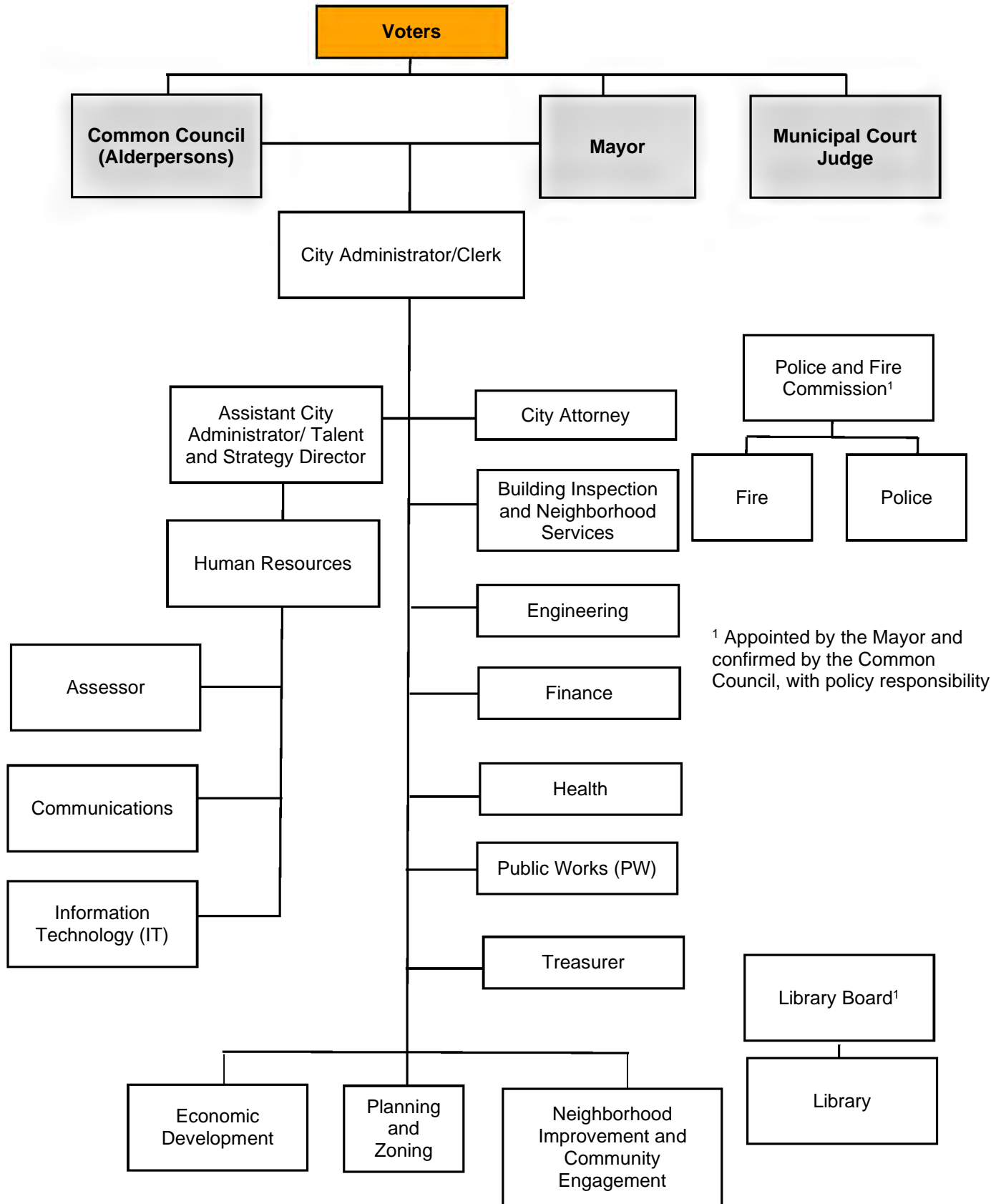


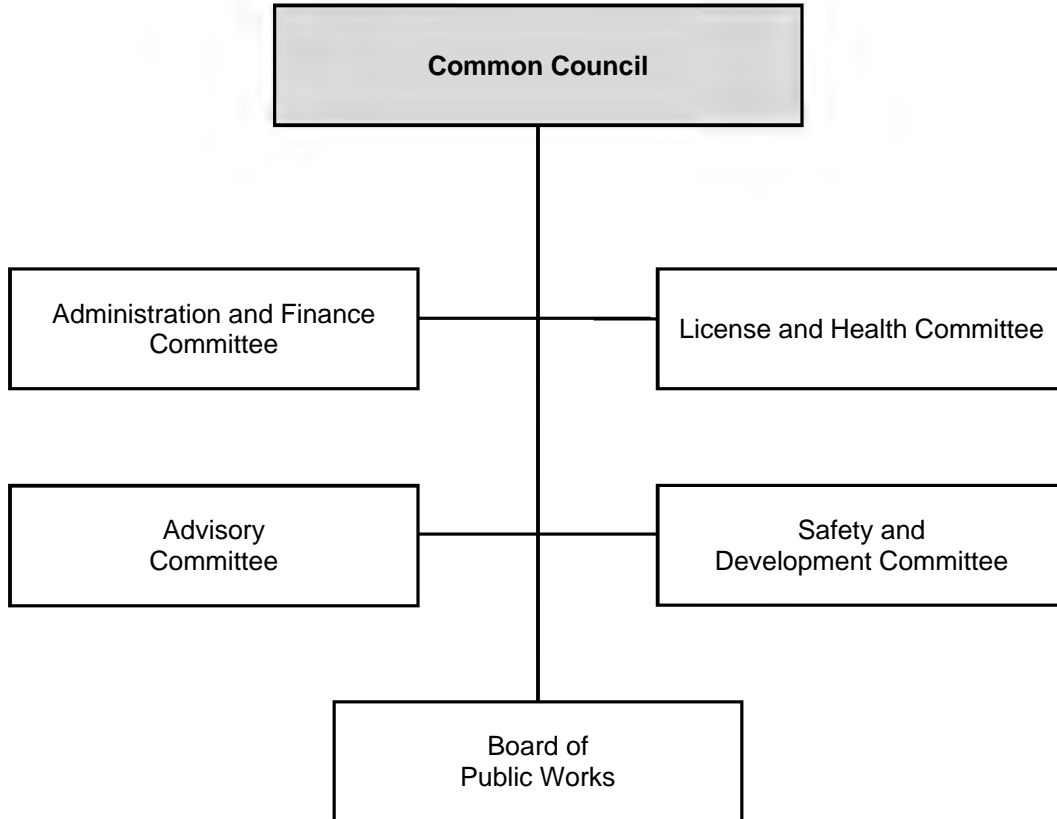


2021 ORGANIZATIONAL CHART CITY OF WEST ALLIS



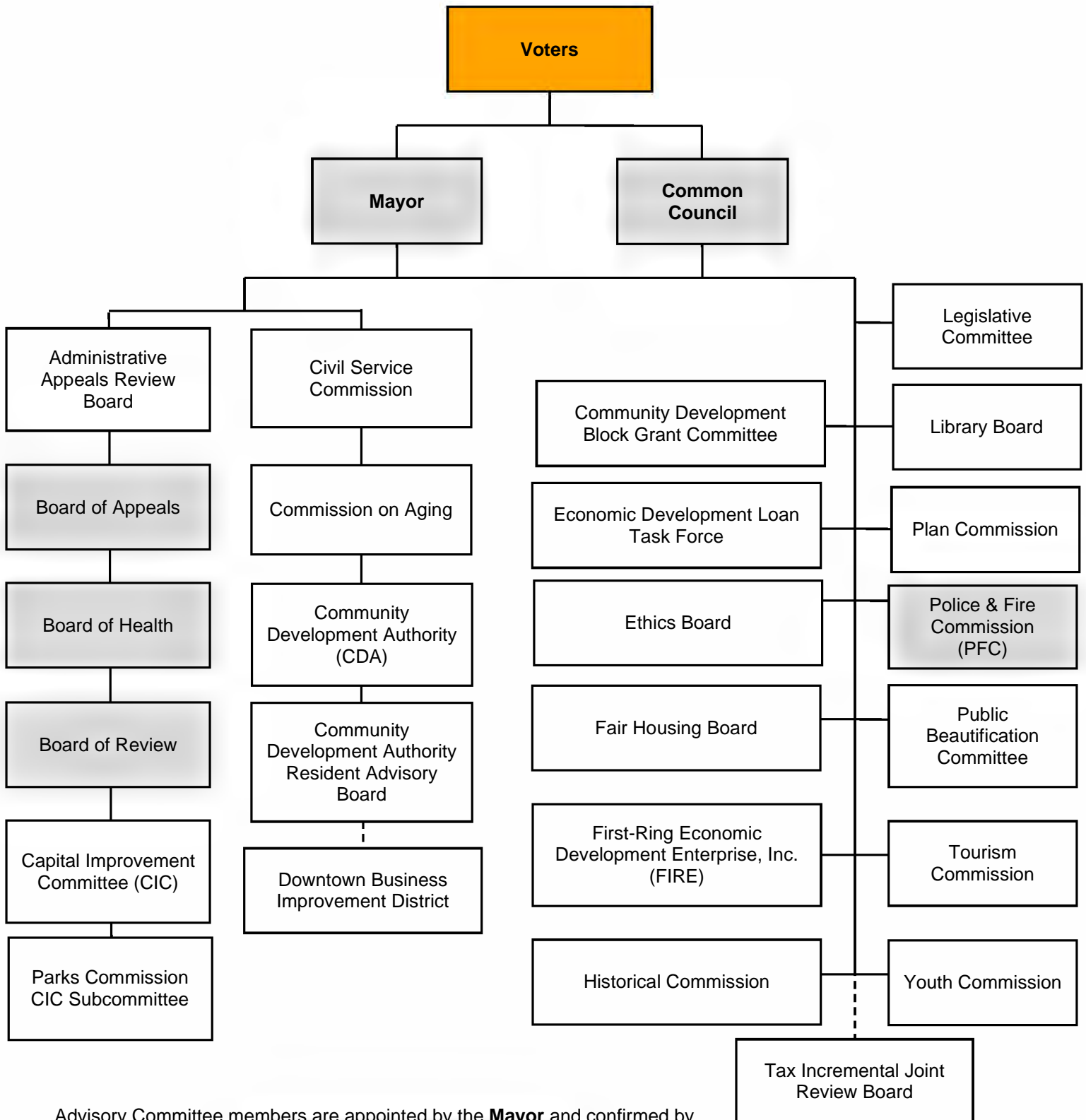


COUNCIL STANDING COMMITTEES





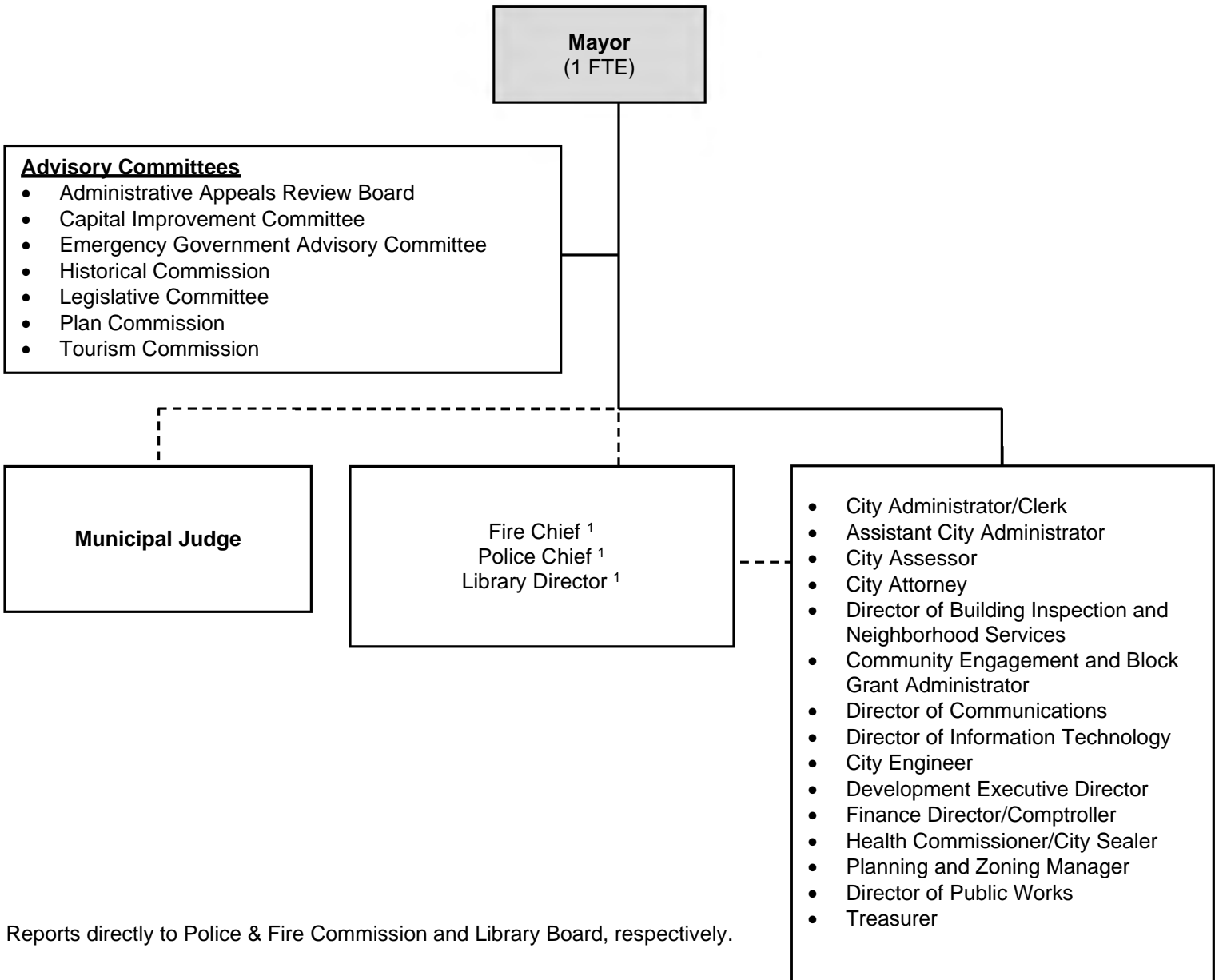
ADVISORY COMMITTEES



Advisory Committee members are appointed by the **Mayor** and confirmed by the **Common Council**; **Shaded** are required by statutes



MAYOR



¹ Reports directly to Police & Fire Commission and Library Board, respectively.

Note: Solid lines indicate lines of people and program authority; dashed lines indicate lines of administrative and financial authority.

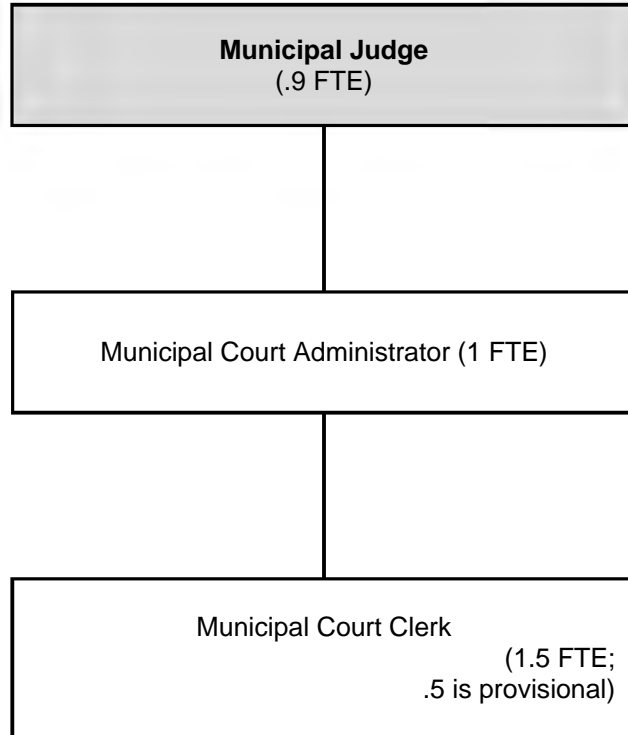
Change(s) from 2020 –

- Elimination of .25 Executive Administrative Assistant
Reduction of .25 Position(s)

CITY FUNDED FTE: 1



MUNICIPAL COURT



Change(s) from 2020 –

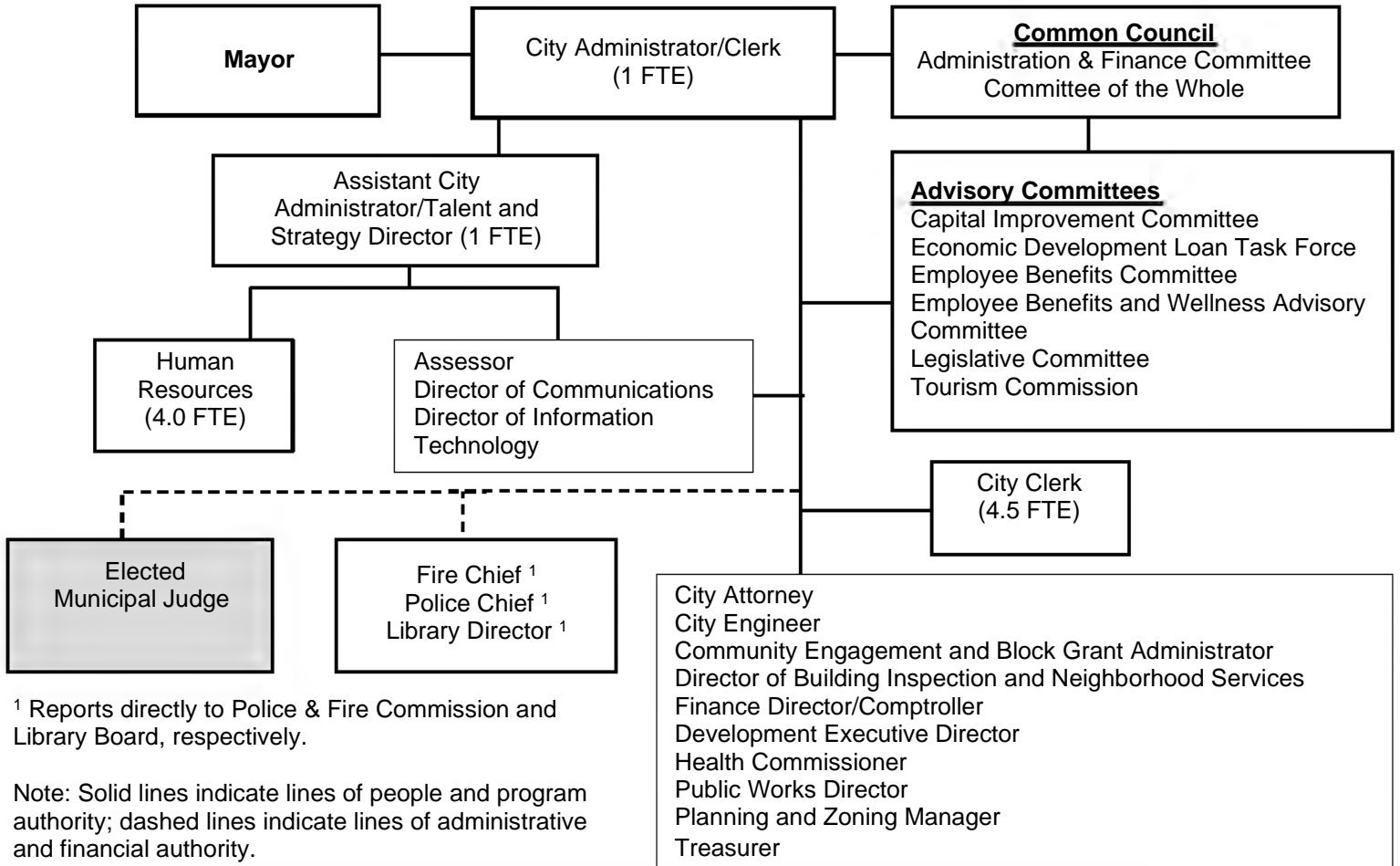
- None

Reduction of 0 Position(s)

CITY FUNDED FTES: 2.9
.5 Provisional



CITY ADMINISTRATION

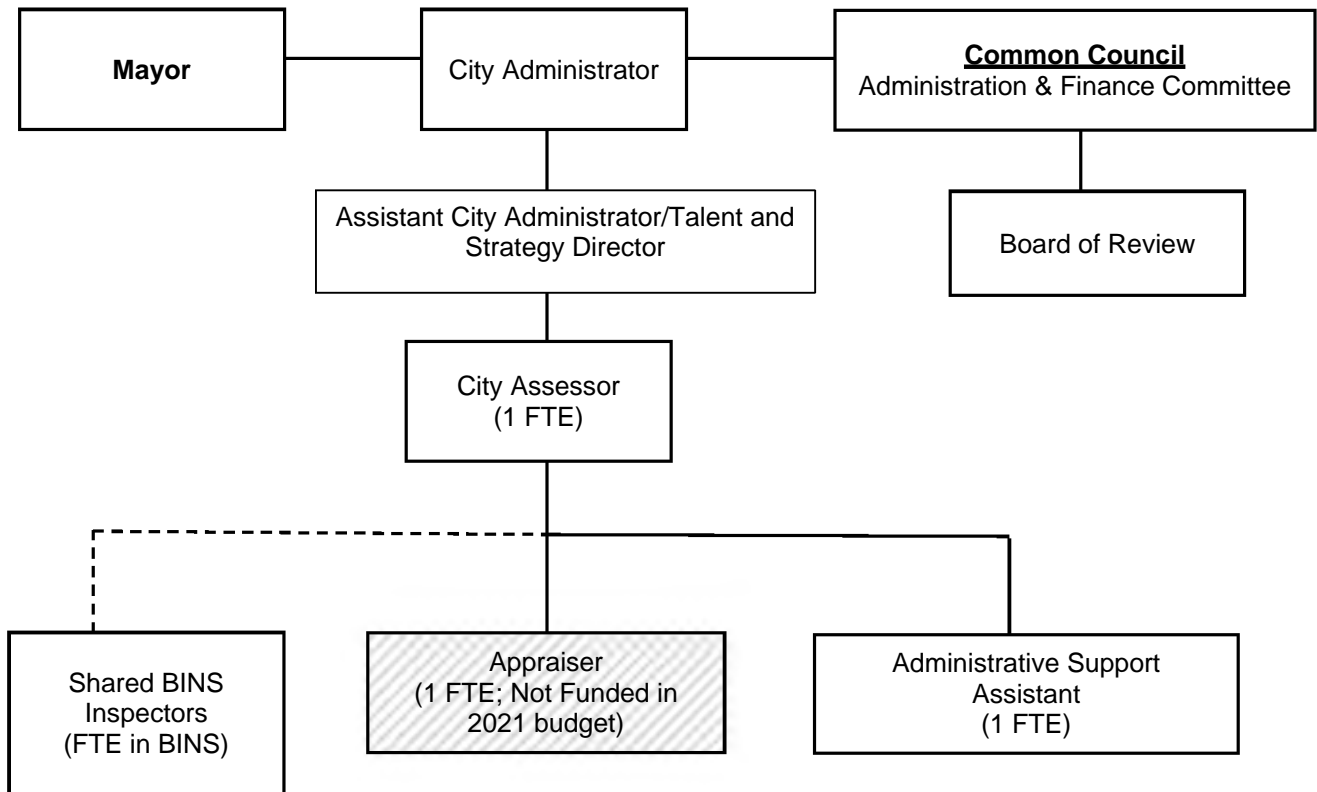


- Change(s) from 2020 –
- Administration - Elimination of .75 Executive Administrative Assistant
 - Adm/Clerk - Combined City Administrator and City Clerk Position
 - Clerk - Reallocated City Clerk Position to Deputy City Clerk
 - Clerk - Changed one Administrative Support Assistant Position to Customer Service Administrator Position
 - HR - Reclassification of 1.5 Human Resource Specialist Positions to 1 Human Resource Generalist Position
- Changes during 2021
- Clerk - Elimination of .50 Administrative Support Assistant in Feb 2021
 - Clerk – Elimination of Customer Service Administrator position in May 2021
- Reduction of 1.25 Positions in 2021 Budget; and additional 1.5 positions during 2021**

CITY FUNDED FTES: 10.5
Includes HR and Clerk Positions



ASSESSOR



Change(s) from 2020 –

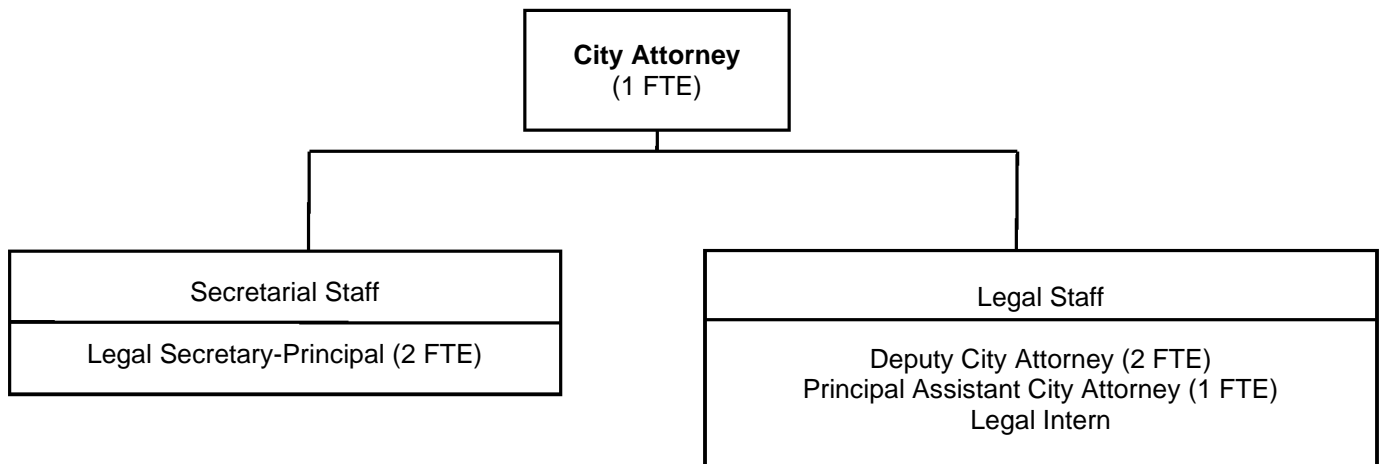
- Removal of Contract Assessment Firm
- Share BINS inspectors for assessment/inspection duties
- No 2021 funding for Appraiser Position

Reduction of 0 Position(s)

CITY FUNDED FTES: 3.0



ATTORNEY



Change(s) from 2020 –

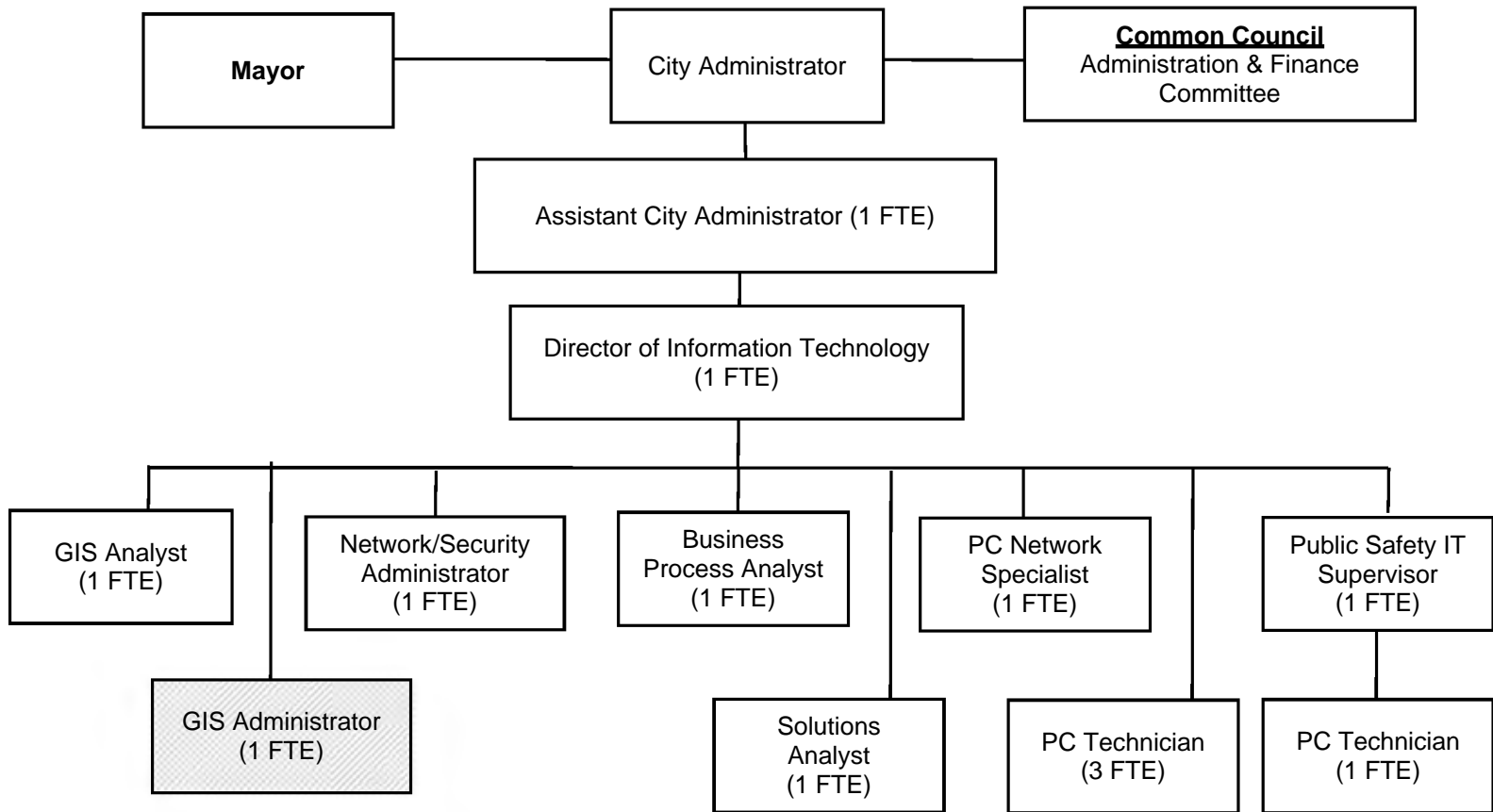
- None

Reduction of 0 Position(s)

CITY FUNDED FTES: 6.0



INFORMATION TECHNOLOGY



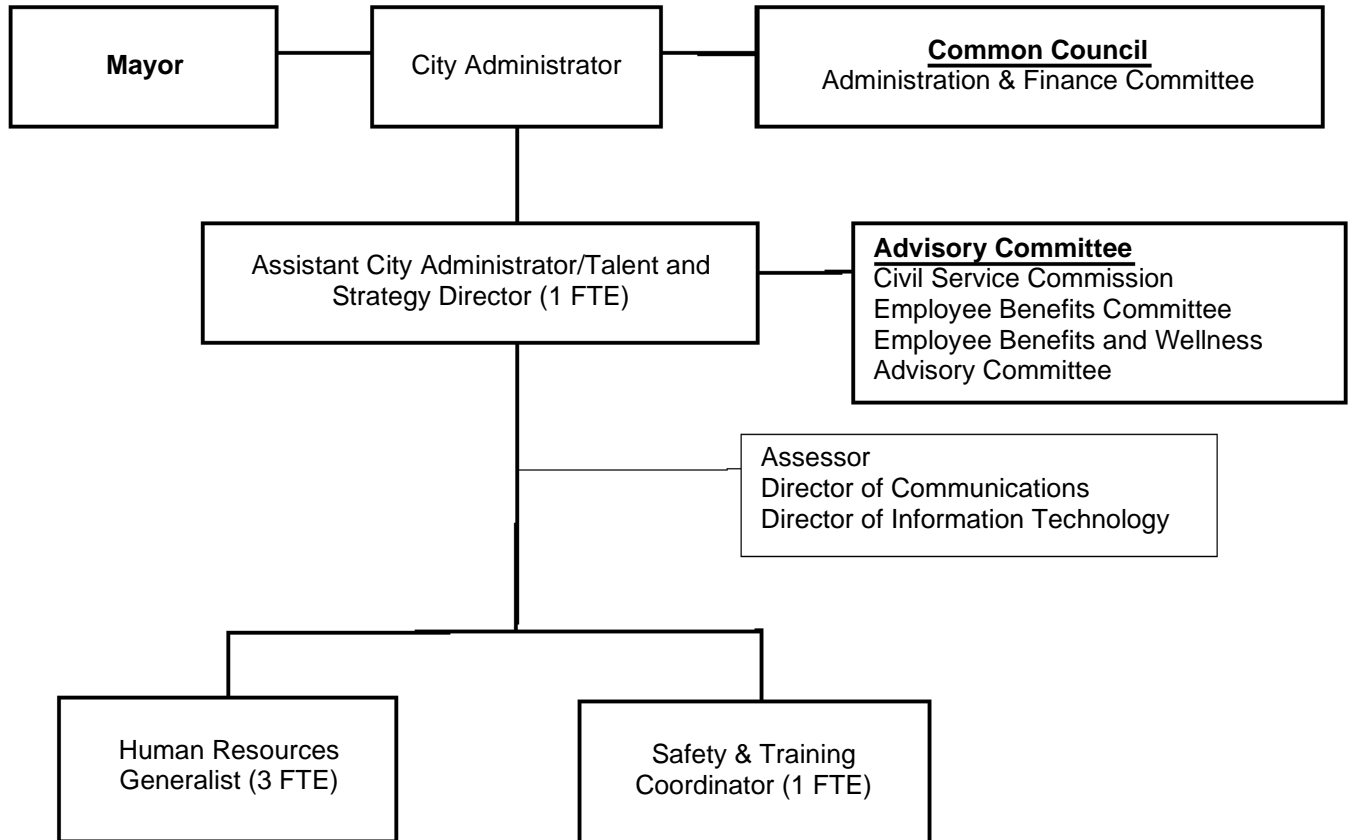
Change(s) from 2020 –

- Eliminated IT Project Manager and 50% reduction of GIS Administrator position – filling of position TBD (may be used for consulting services)

Reduction of 1.0 Position(s)



ADMINISTRATION - HUMAN RESOURCES



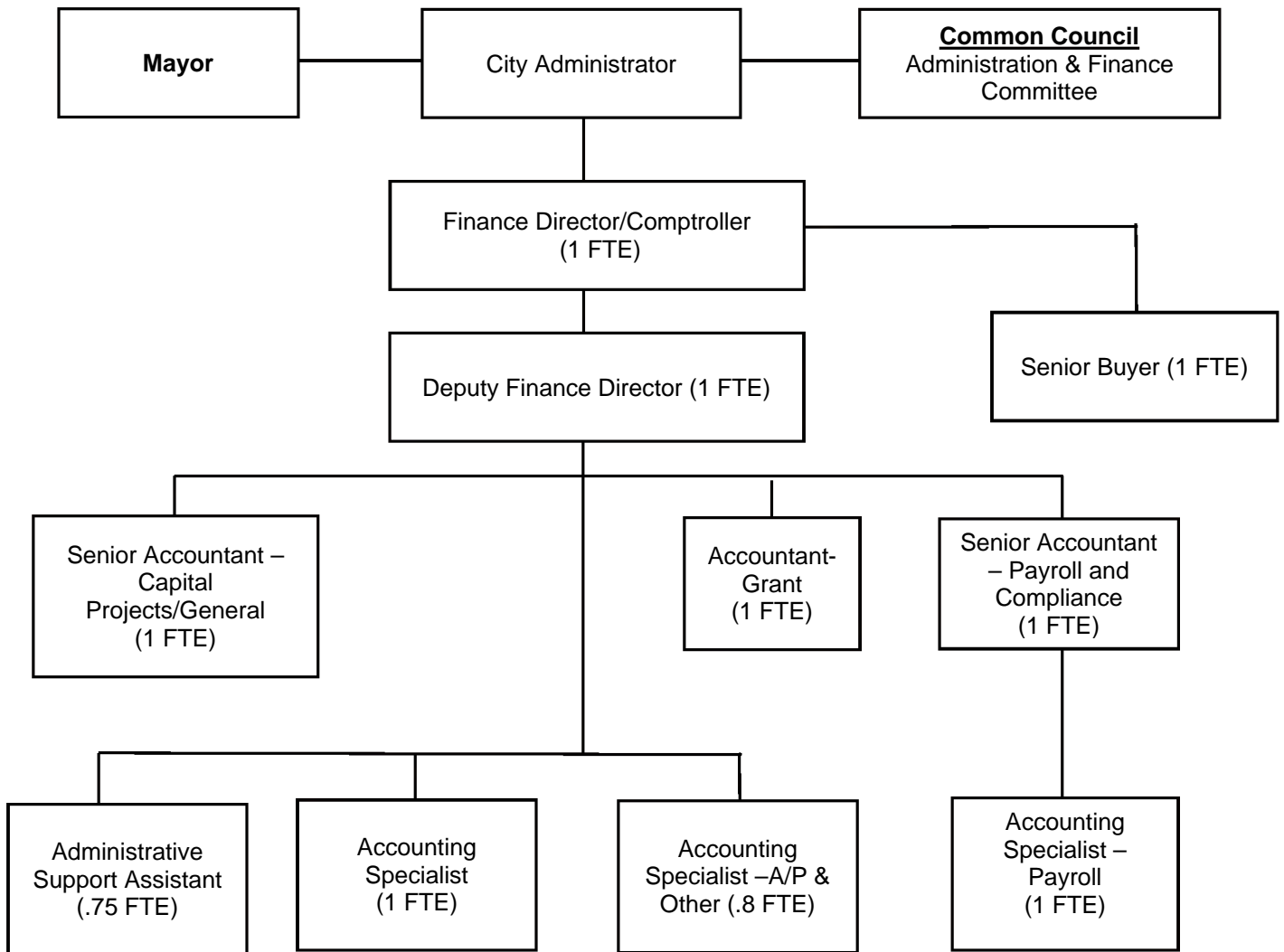
Change(s) from 2020 –

- **Listed under City Administration**

CITY FUNDED FTES: Listed under City Administration



FINANCE/COMPTROLLER



Change(s) from 2020 –

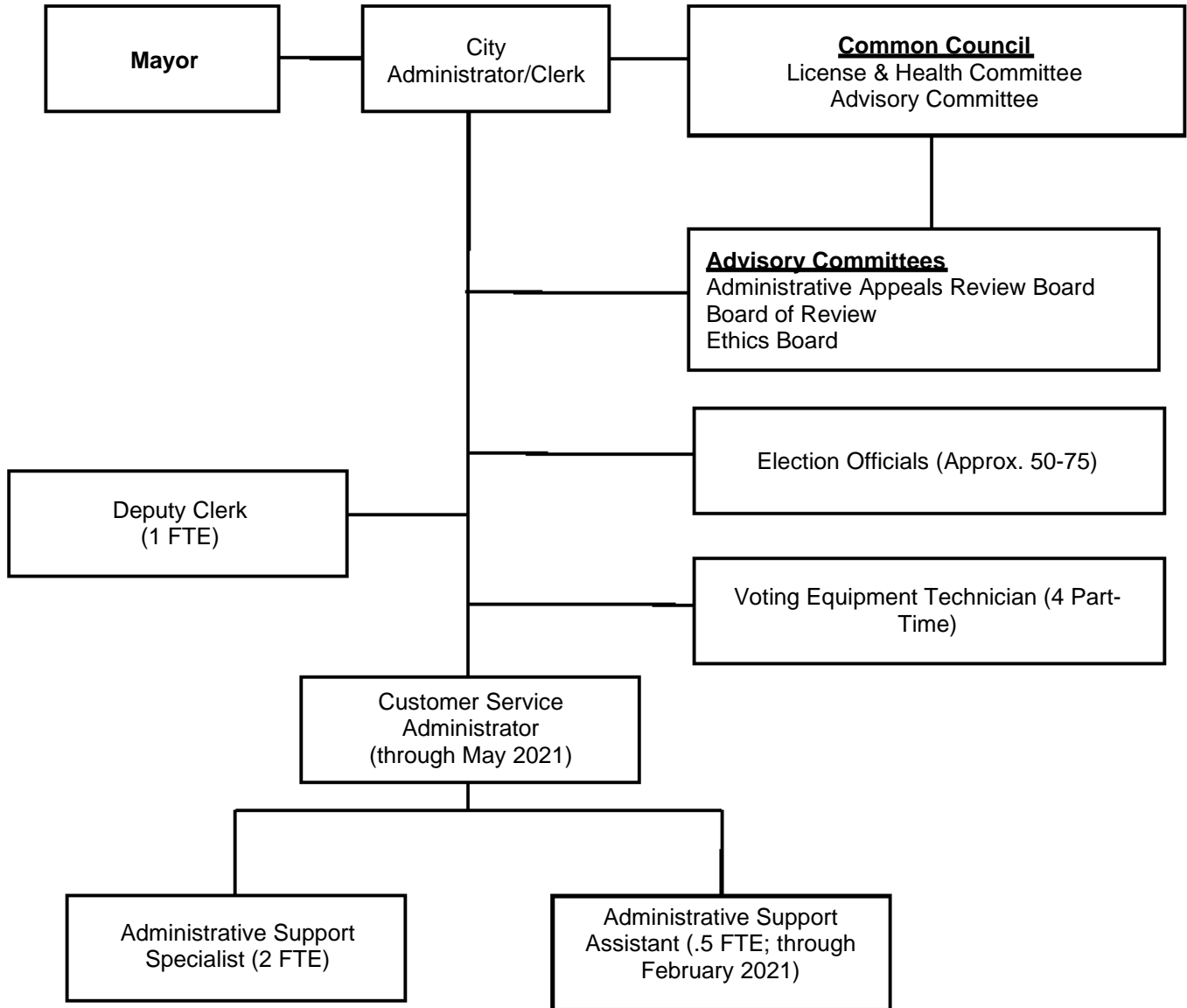
- Separate Treasurer from Finance Department
- Change one accountant to Senior Accountant
- Change Accountant Grant Writer Position to Senior Accountant Payroll and Compliance
- Utility Accounting to Utility Accountant Position in Water Department

Reduction of 0.0 Position(s); restructuring

CITY FUNDED FTES: 7.85
 Other Funding Sources: .95
 Vacant Adm Support Position: .75
TOTAL: 9.55



ADMINISTRATOR - CLERK



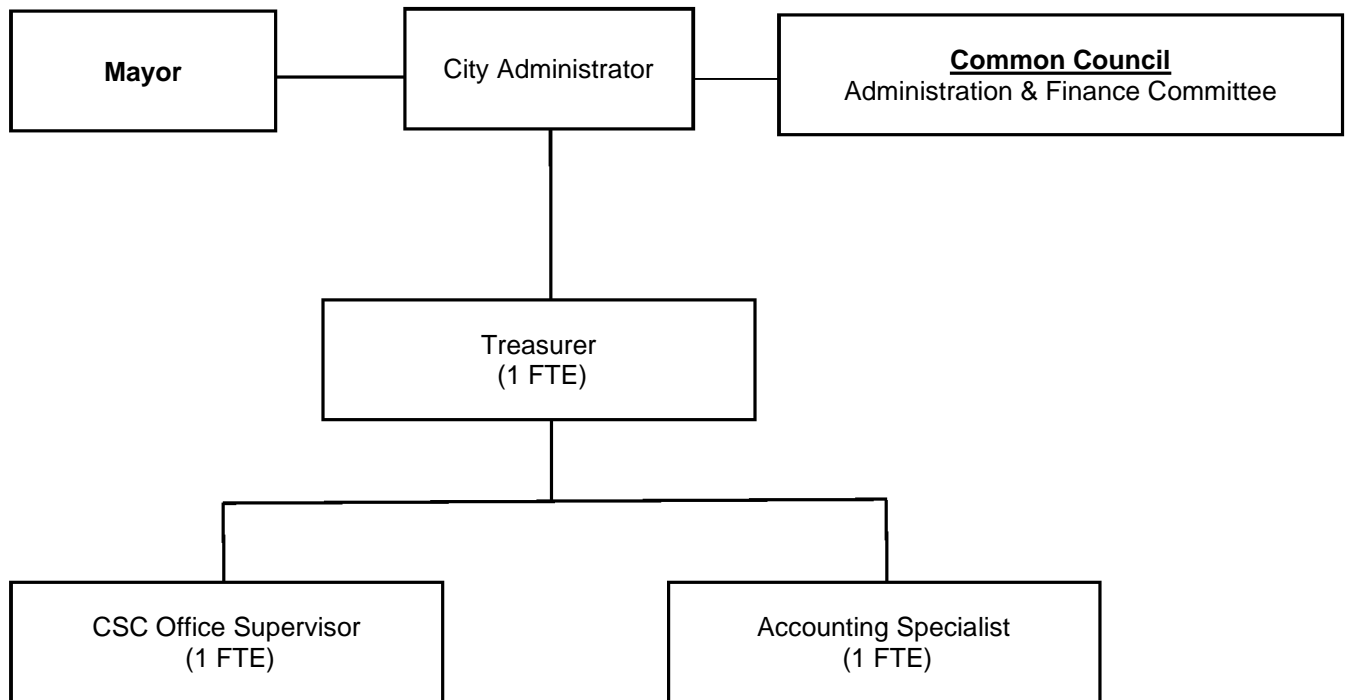
Change(s) from 2020 –

- **Listed under City Administration**

CITY FUNDED FTES: Listed under City Administration



TREASURER



Change(s) from 2020 –
Restructuring – Department separated from Finance/Comptroller in 2020

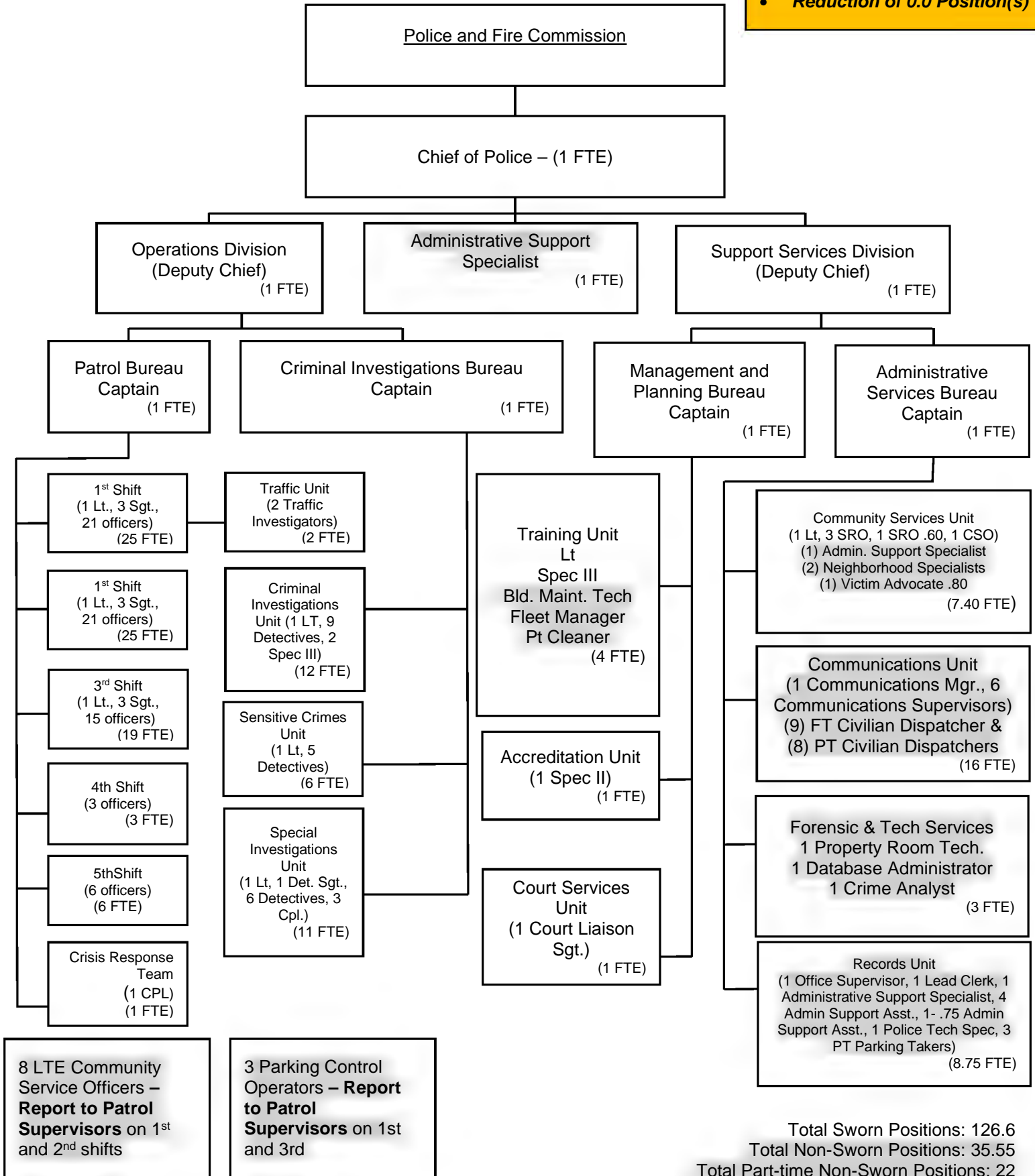
CITY FUNDED FTEs: 3



POLICE

Change(s) from 2020 –

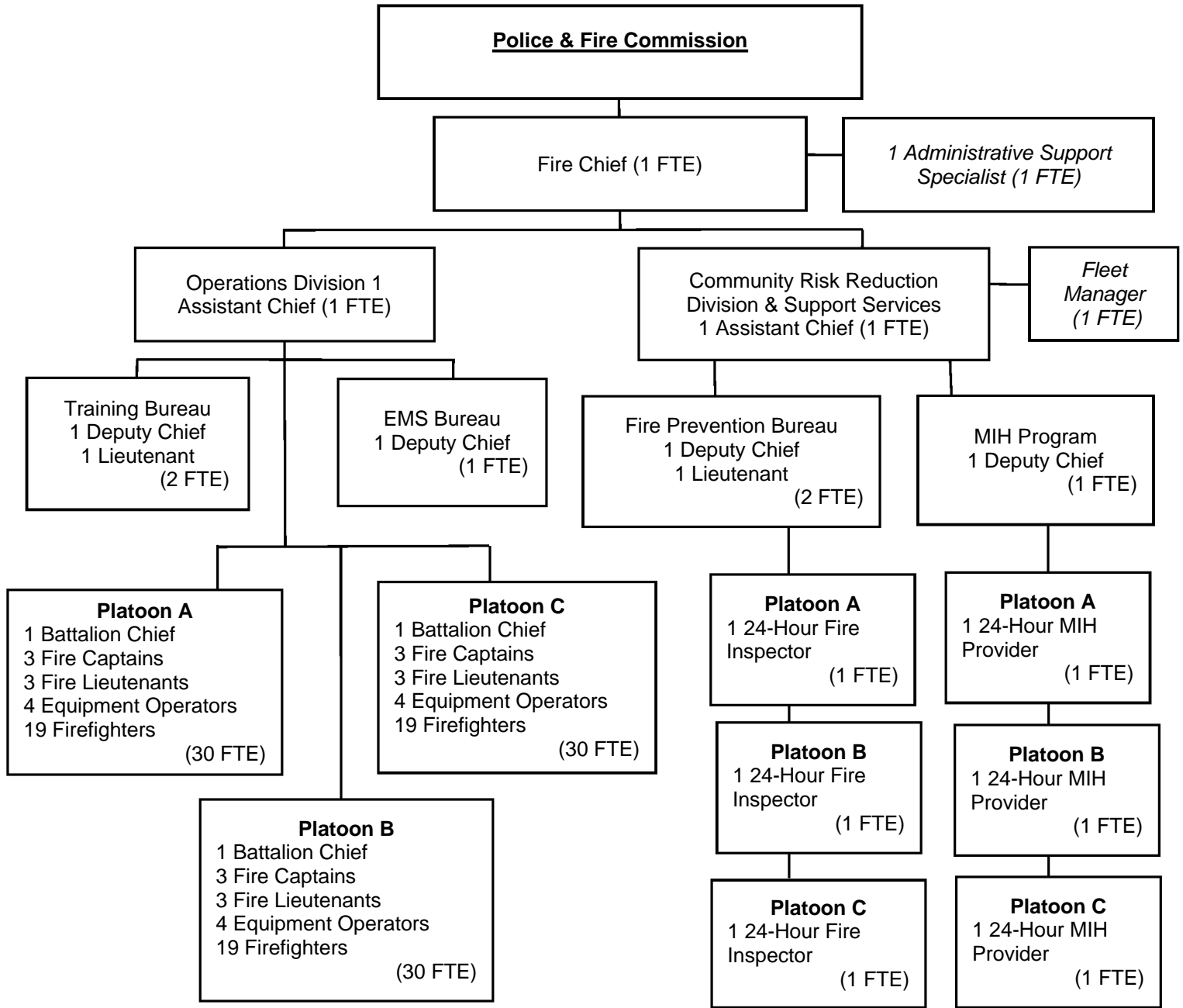
- None
- **Reduction of 0.0 Position(s)**



Total Sworn Positions: 126.6
 Total Non-Sworn Positions: 35.55
 Total Part-time Non-Sworn Positions: 22



FIRE



Change(s) from 2020 –

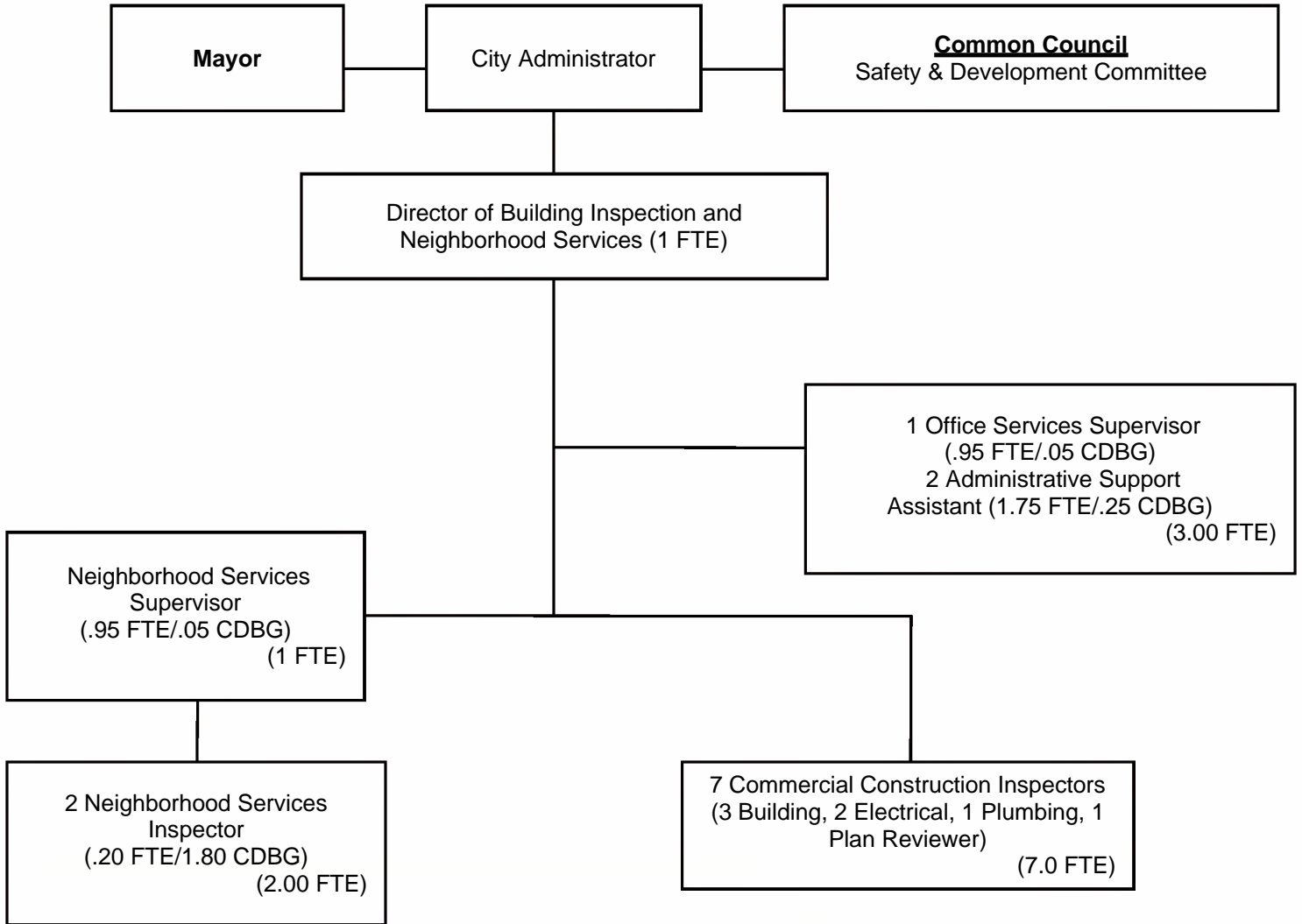
- Change EMS and MIH Bureau Head positions from captains to deputy chiefs

Reduction of 0 Position(s)

Total Sworn Positions: 105
 Total Non-Sworn Positions: 2
 Total: 107



BUILDING INSPECTION AND NEIGHBORHOOD SERVICES



Change(s) from 2020 –

- Changed Neighborhood Services Inspectors from 0.3 FTE to 0.2 FTE with the balance covered by CDBG
- Inspectors shared with Assessor for assessment/inspection duties
- Moved .5 Neighborhood Services Liaison to Neighborhood Enhancement and Community Engagement Division
- Move Zoning Inspector position to Planning and Zoning

Change(s) during 2021

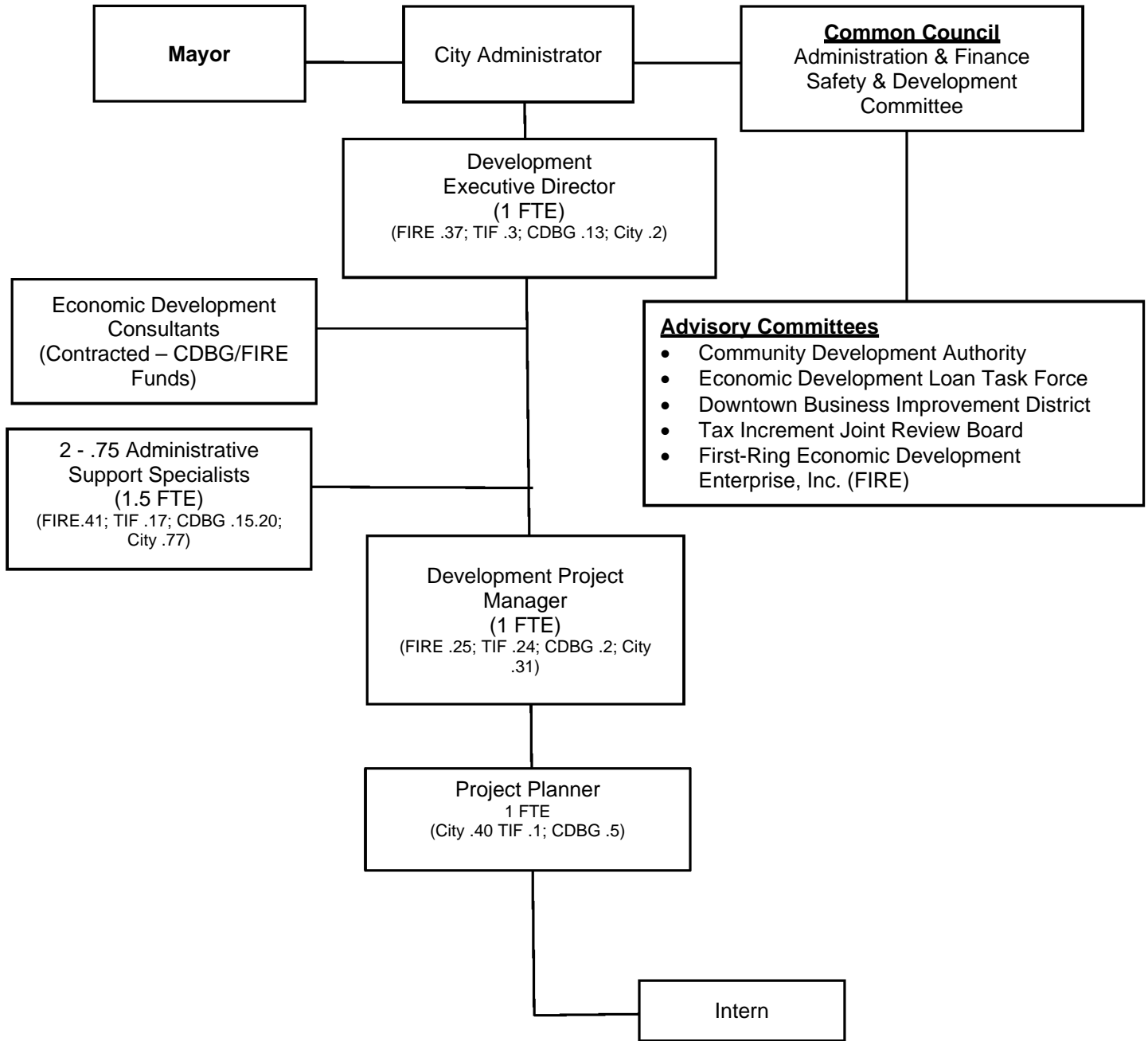
- Eliminate Commercial Building Inspector – May 2021

Reduction of 0.1 Position(s) (Reallocation of 1.5)

CITY FUNDED FTES: 11.85
OTHER FUNDING SOURCES FTES: 2.15
Total
14.0



ECONOMIC DEVELOPMENT



Change(s) from 2020 –

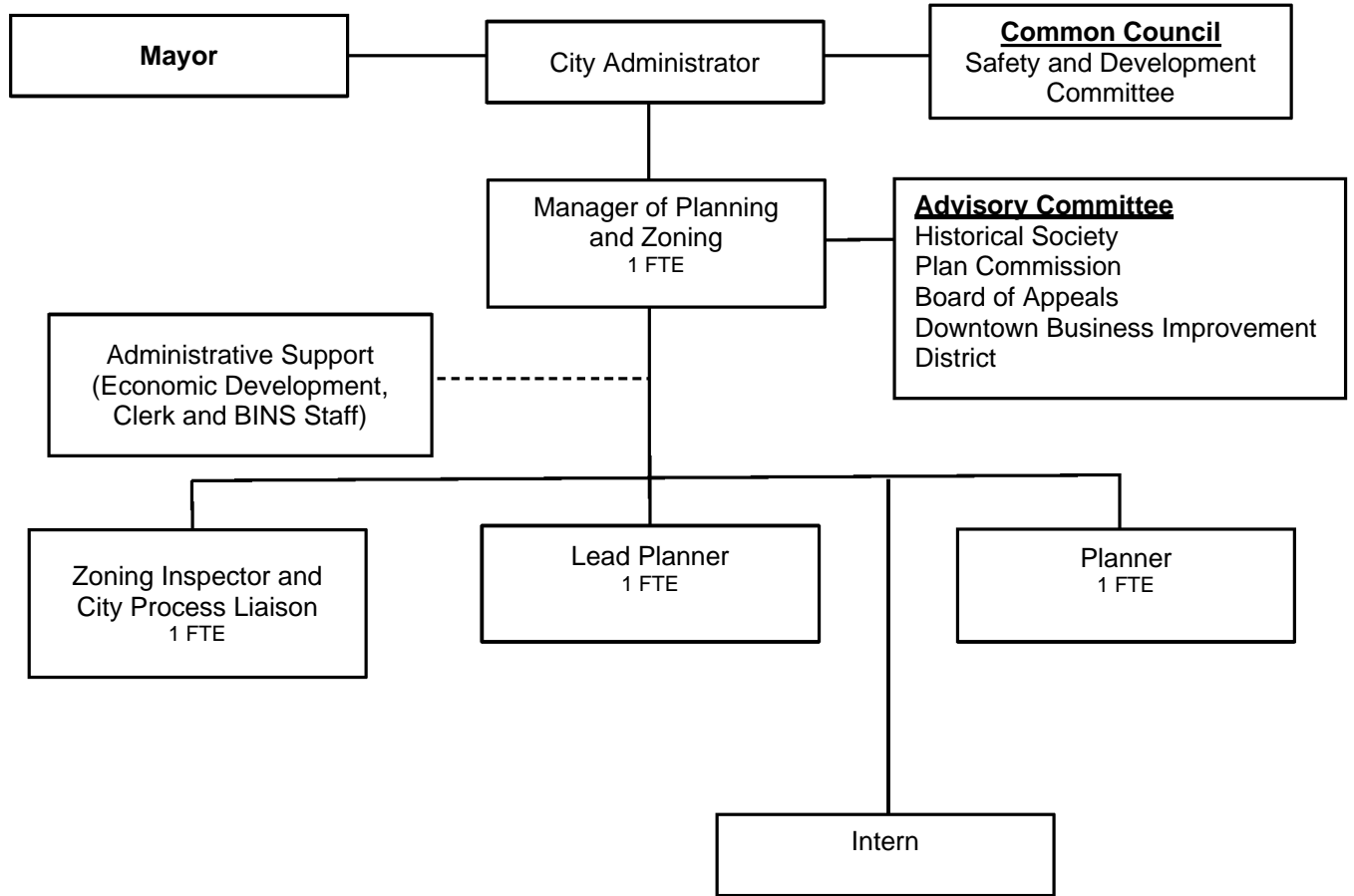
- Refocus responsibilities and duties through restructuring
- Director of Development Position reallocated to Community Engagement and Block Grant Administrator

Reduction of 0.0 Position(s)

CITY FUNDED FTES: 1.68.
 First Ring Industrial Enterprise (FIRE):1.03
 TIF: .81
 CDBG/Grants: .98
 TOTAL FTES: 4.5



PLANNING AND ZONING



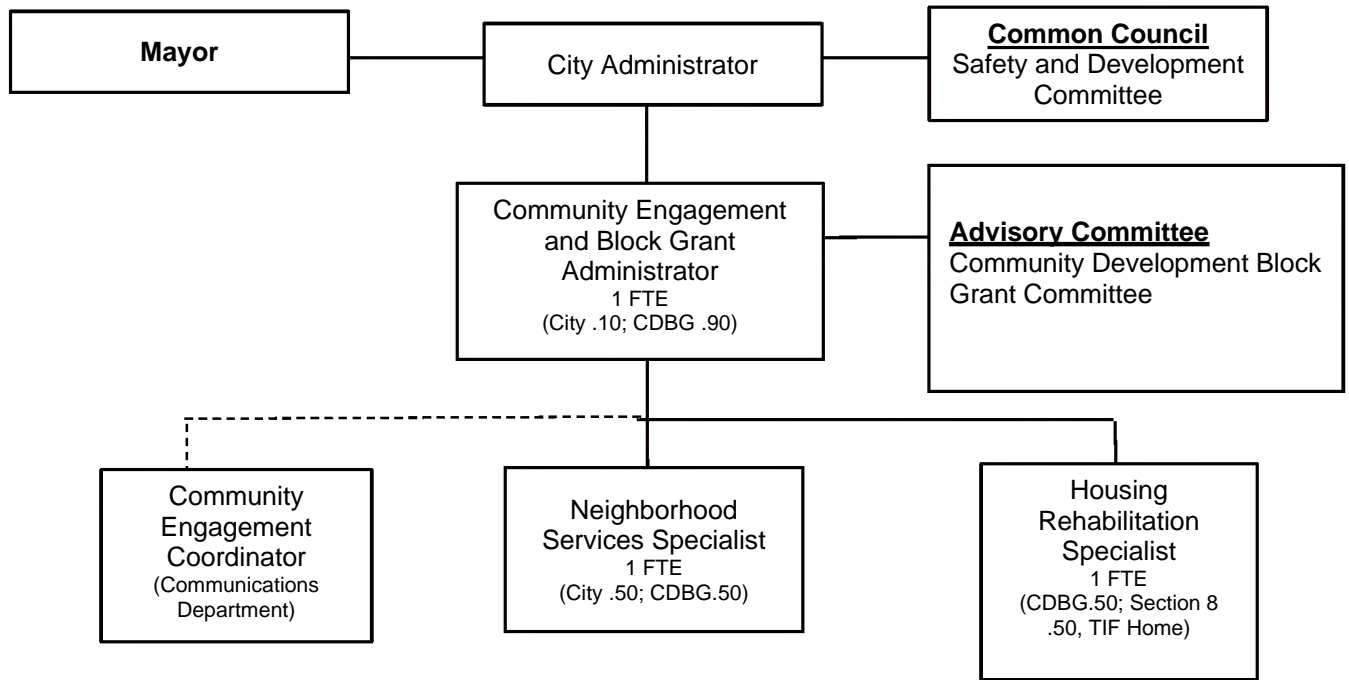
Change(s) from 2020 –

- Restructuring
- Move Zoning Administrator from BINS and reclassify to Zoning Administrator and City Process Liaison

CITY FUNDED FTE: 4



NEIGHBORHOOD IMPROVEMENT AND COMMUNITY ENGAGEMENT (NICE)

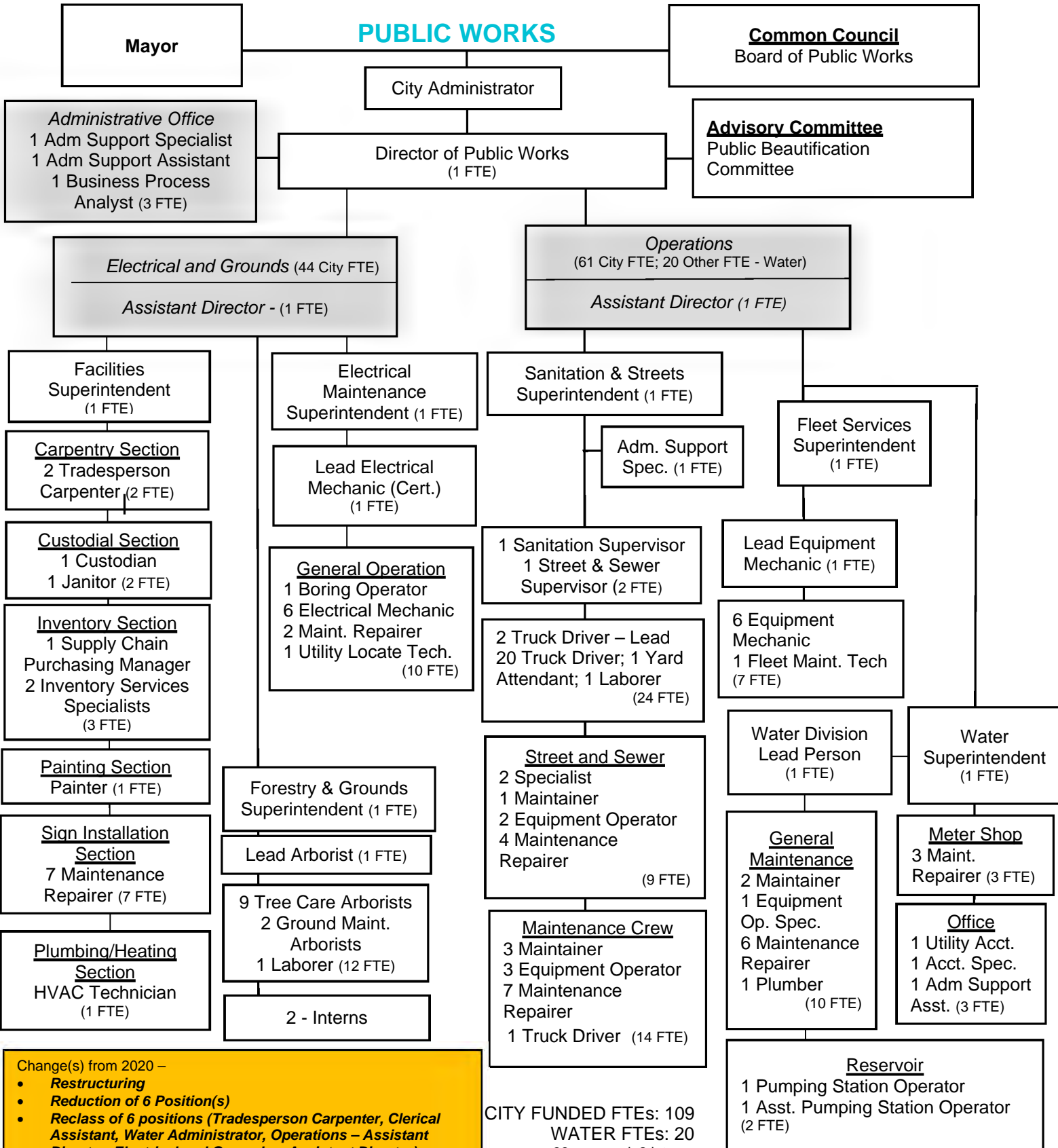


- Change(s) from 2020 –
- Restructuring of Development Department
 - Reclassification of Director position to Community Engagement and Block Grant Administrator
 - Reclassification of Communications Strategist Position to Communications Engagement Coordinator (position remains in Communication Department)
 - .50 FTE Neighborhood Services Liaison from BINS (100-2407-524.11-01)

CITY FUNDED FTEs: 0.6
CDBG: 1.9
Section 8 Housing: .5
Total: 3



PUBLIC WORKS

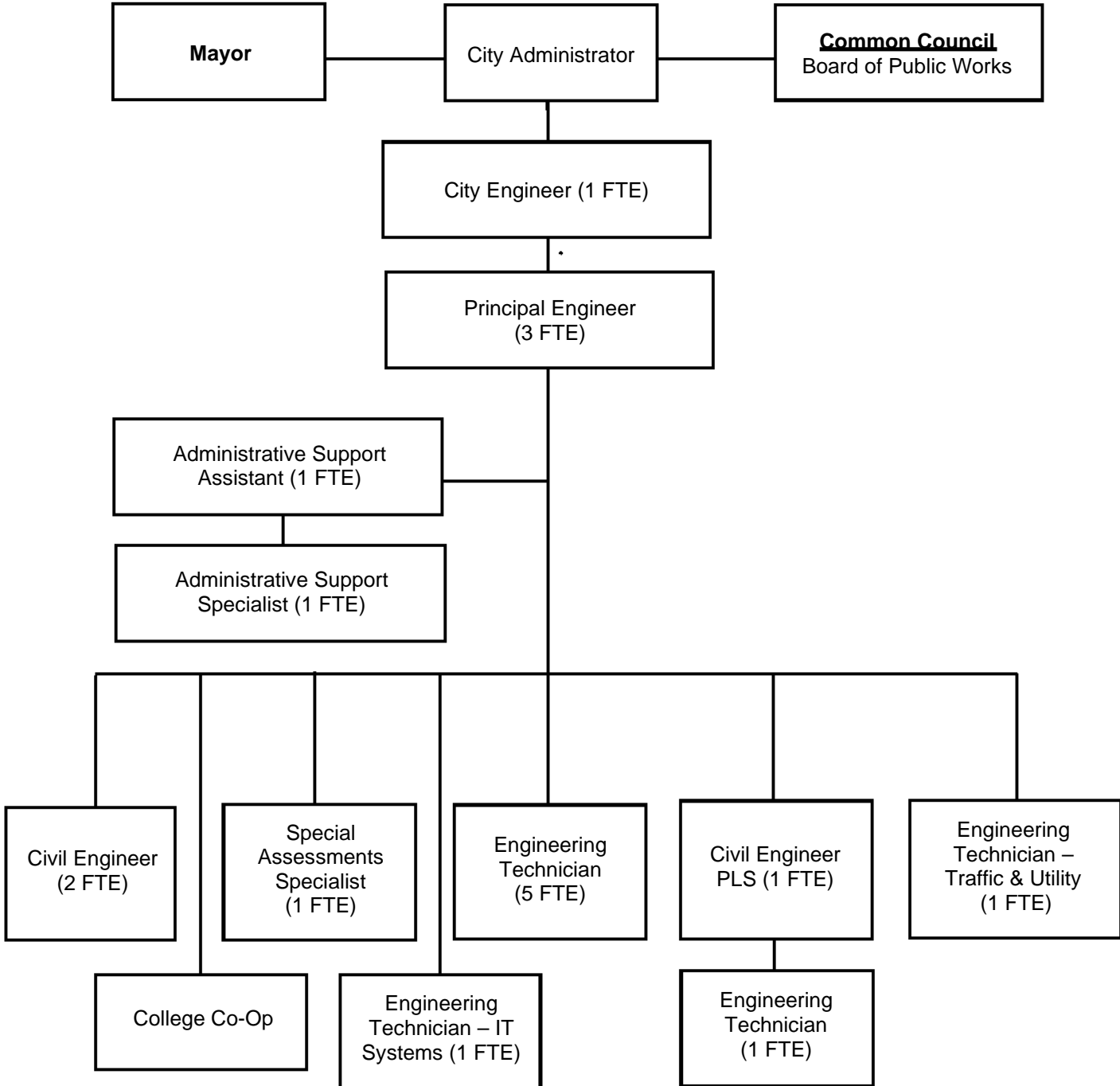


CITY FUNDED FTEs: 109
 WATER FTEs: 20
 33 seasonal, 2 interns

- Change(s) from 2020 –
- **Restructuring**
 - **Reduction of 6 Position(s)**
 - **Reclass of 6 positions (Tradesperson Carpenter, Clerical Assistant, Water Administrator, Operations – Assistant Director, Electrical and Grounds – Assistant Director)**
 - **Consolidation of 2 Positions to create new Utility Accountant position (Sept 2020)**



ENGINEERING



Change(s) from 2020 –

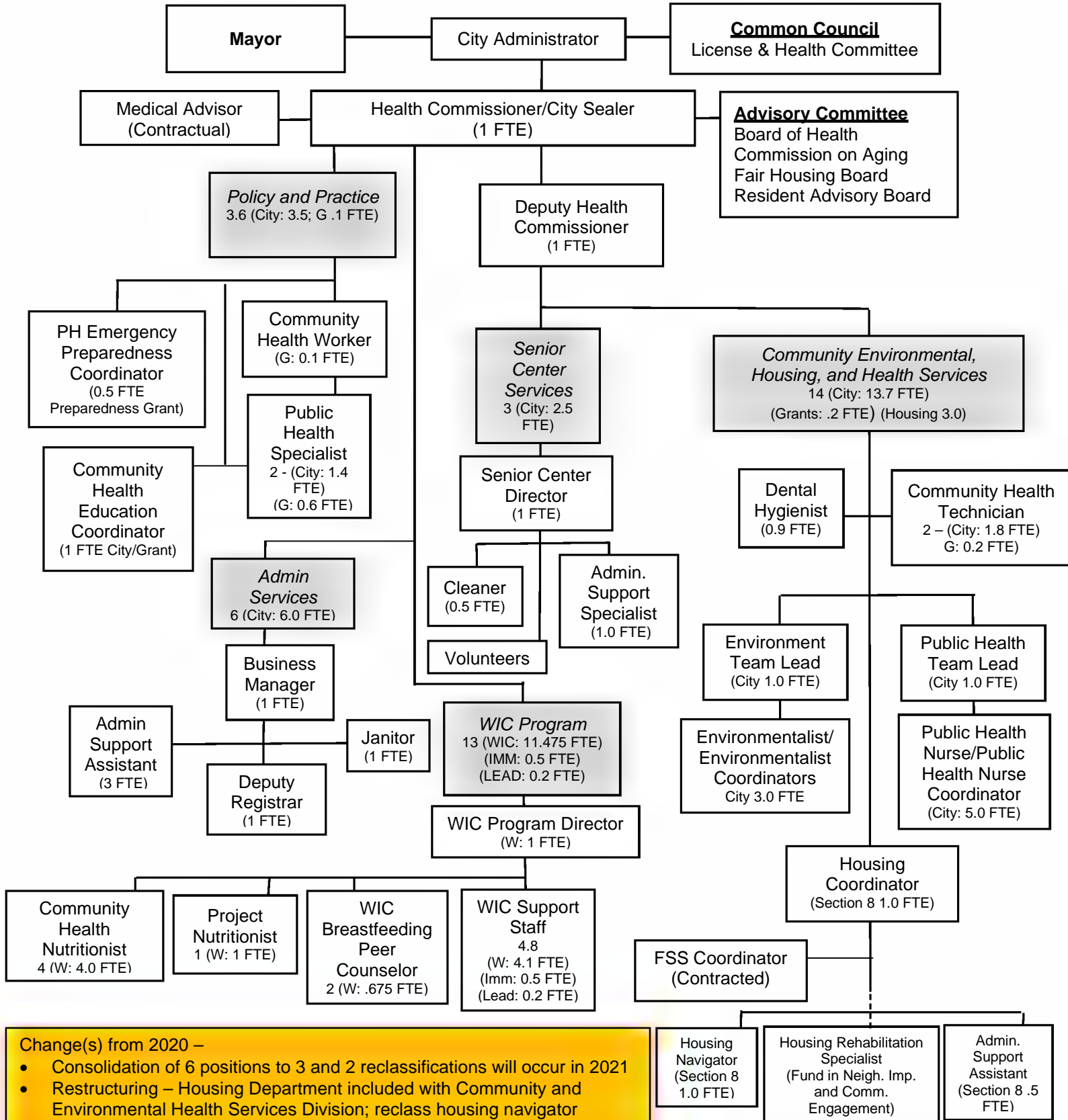
- None

Reduction of 0 Position(s)

CITY FUNDED FTES: 18.00



HEALTH



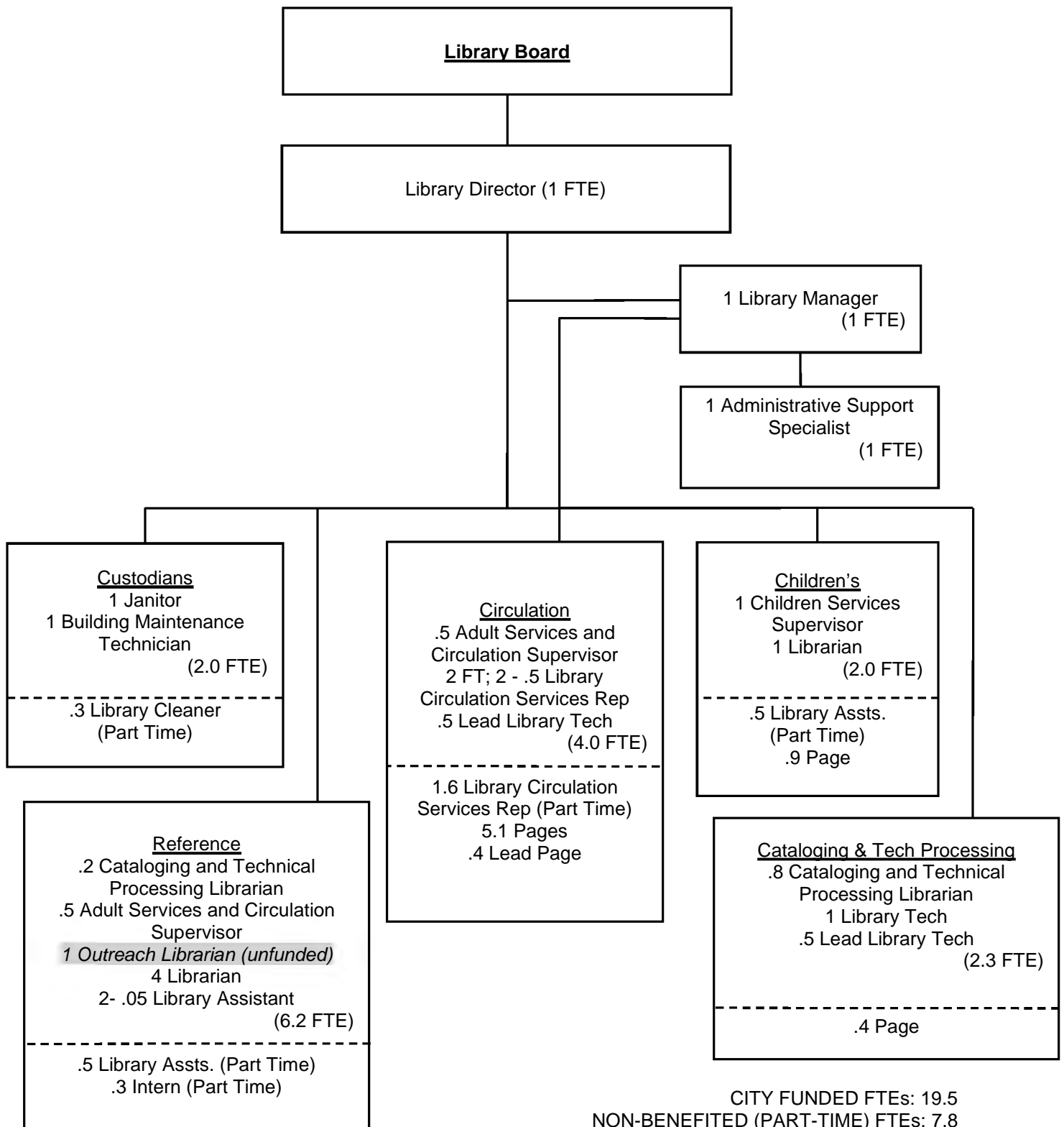
Change(s) from 2020 –

- Consolidation of 6 positions to 3 and 2 reclassifications will occur in 2021
- Restructuring – Housing Department included with Community and Environmental Health Services Division; reclass housing navigator position and reduce adm support assistant to .50 FTE in Housing
- Reclass positions to Leads in Envir. and PH **Reduction of 3.0 Position(s)**

CITY FUNDED FTE: 24.5
 OTHER FUNDING SOURCES: 19.575
 Total: 44.075



LIBRARY

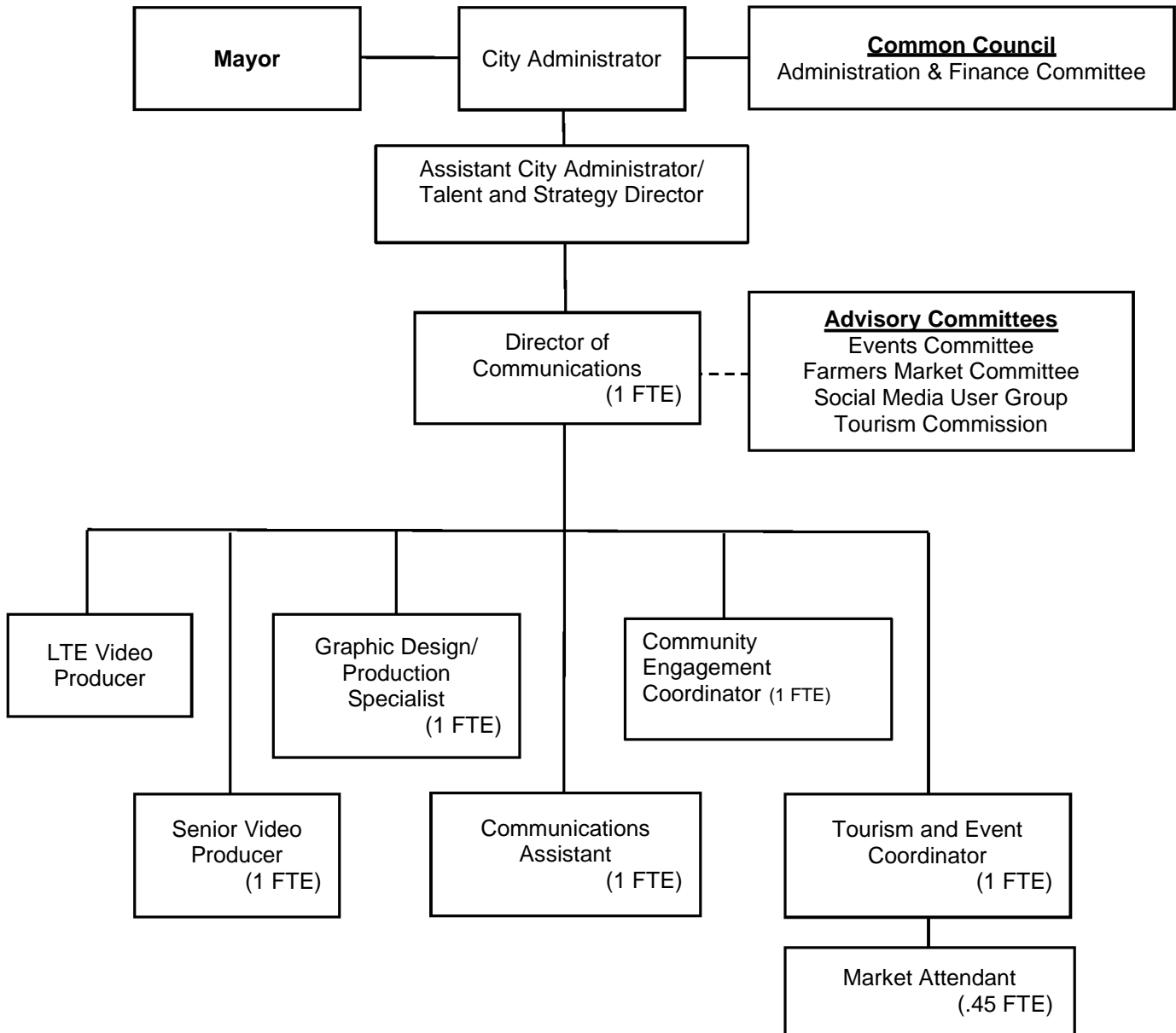


CITY FUNDED FTEs: 19.5
NON-BENEFITED (PART-TIME) FTEs: 7.8
TOTAL FTEs: 27.3

Change(s) from 2020 –
• Outreach Librarian unfunded
Reduction of 0.0 Position(s)



COMMUNICATIONS



CITY FUNDED FTEs: 0.45
OTHER FUNDING SOURCES FTEs: 6

Change(s) from 2020 –

- Reclassification of Communications Strategist to Community Engagement Coordinator with added responsibilities in the Neighborhood Enhancement and Community Engagement Division

Reduction of 0 Position(s)