



CITY OF WEST ALLIS

Organizational Chart

2022

As per 2022 Recommended Budget



ORGANIZATIONAL CHARTS

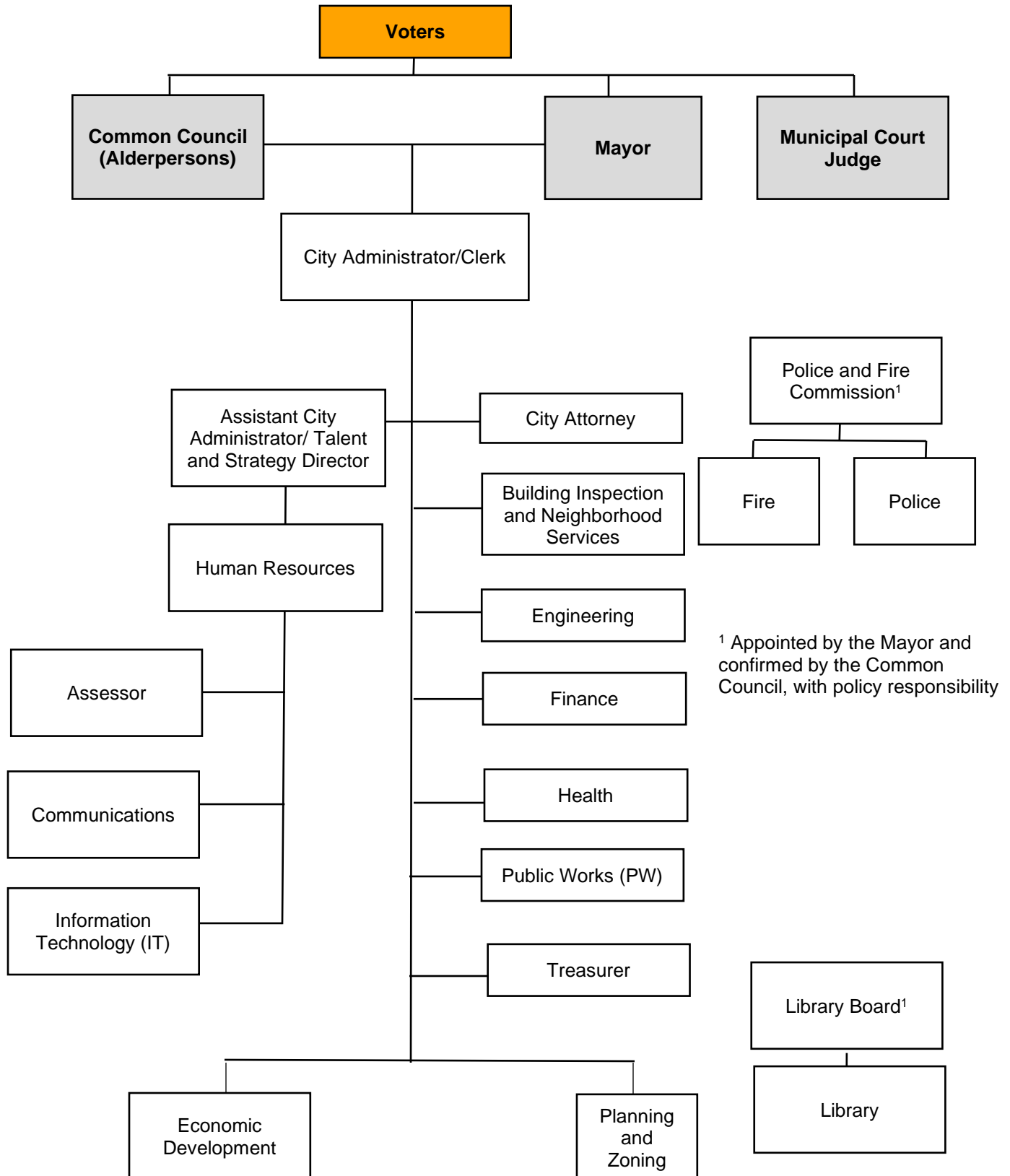
2022 Recommended Budget

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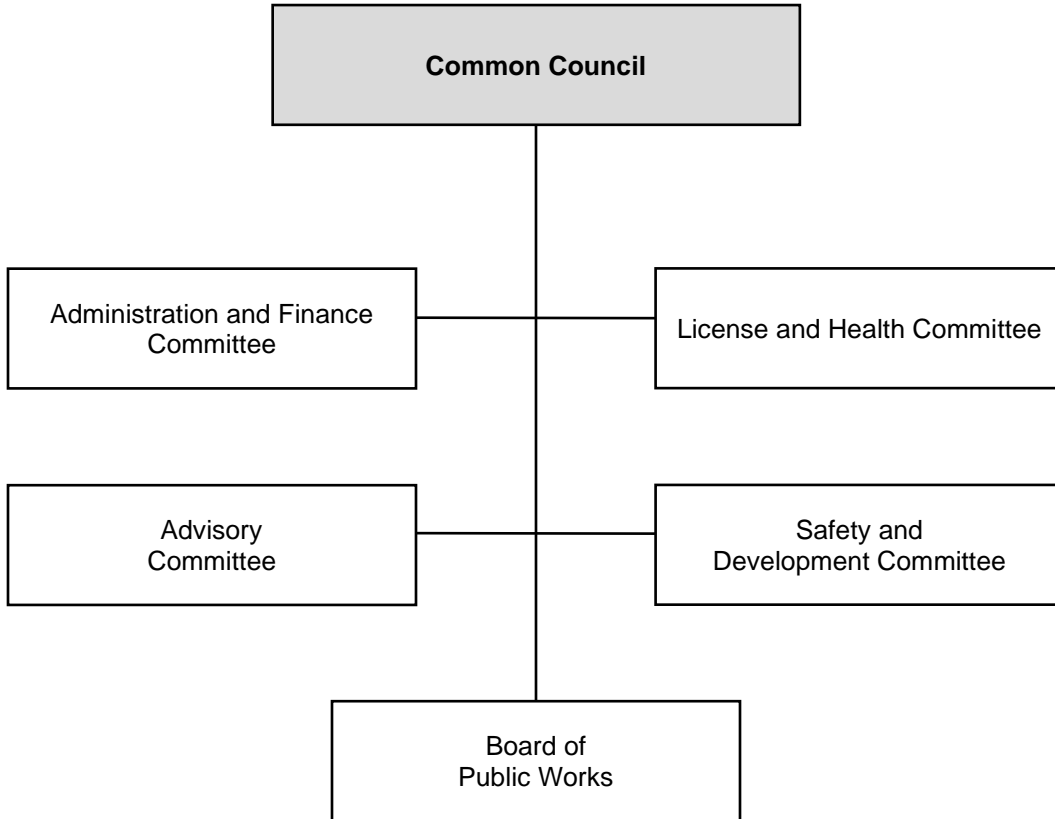


2022 ORGANIZATIONAL CHART CITY OF WEST ALLIS



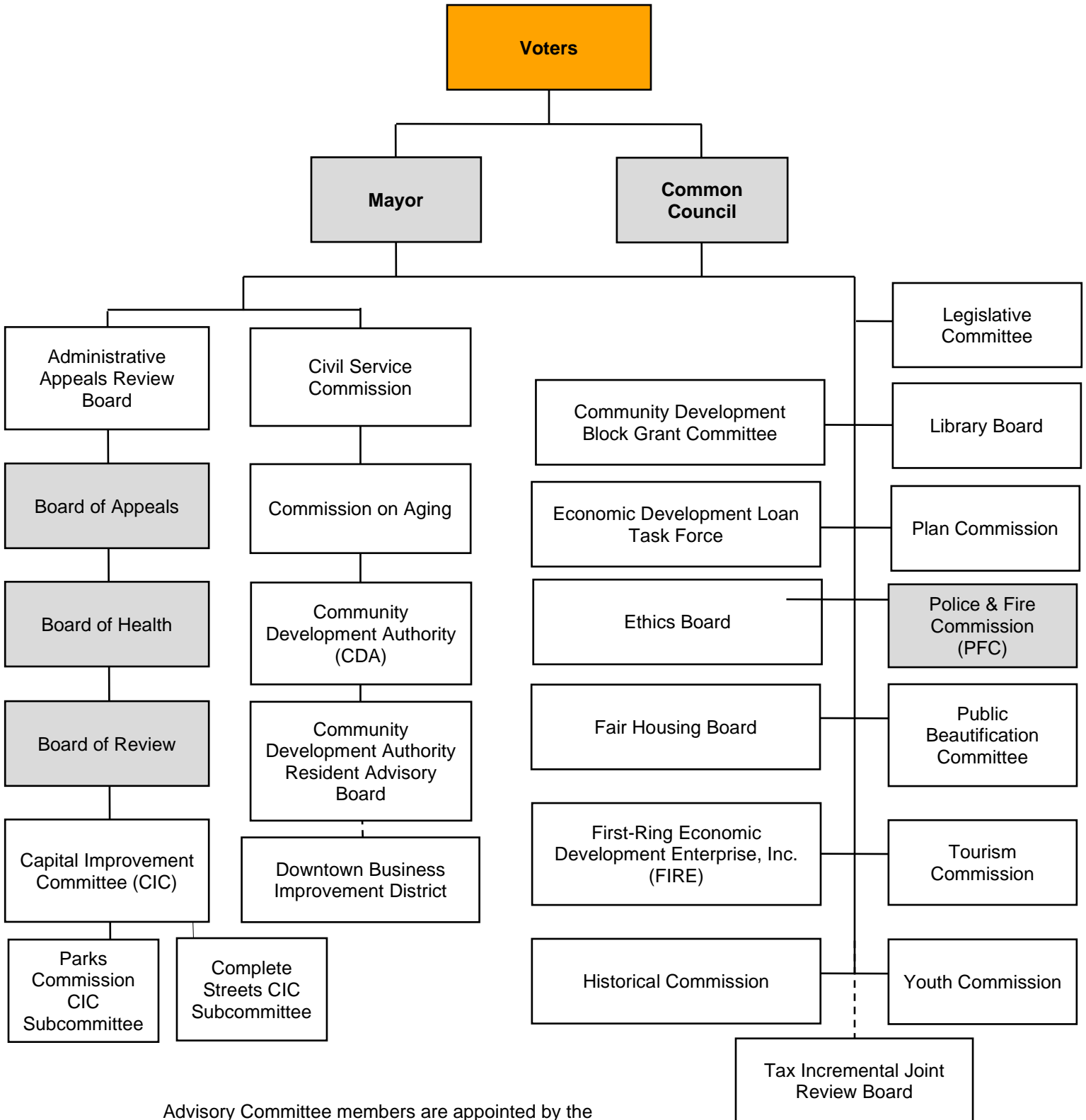


COUNCIL STANDING COMMITTEES





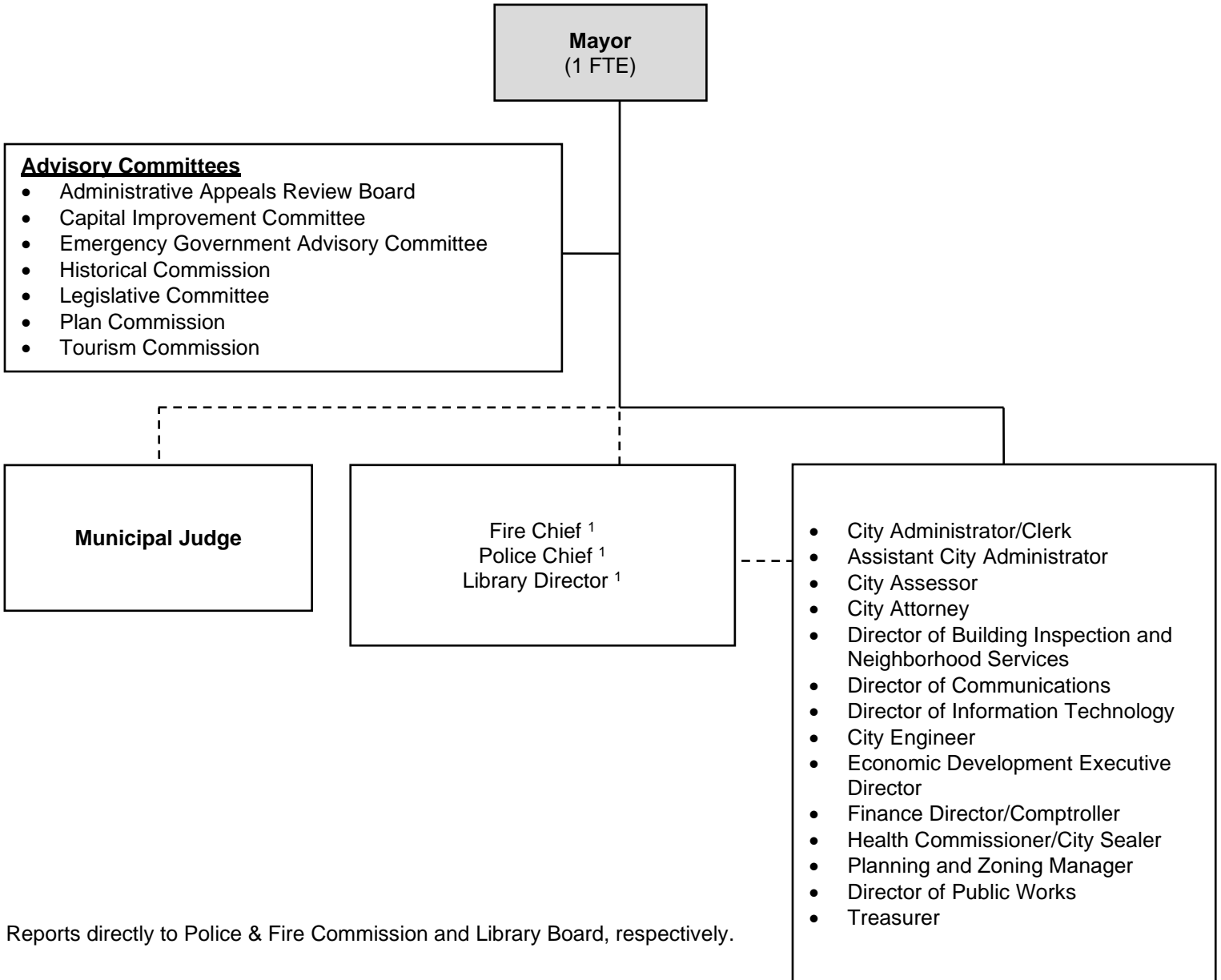
ADVISORY COMMITTEES



Advisory Committee members are appointed by the **Mayor** and confirmed by the **Common Council**; **Shaded are required by statutes**



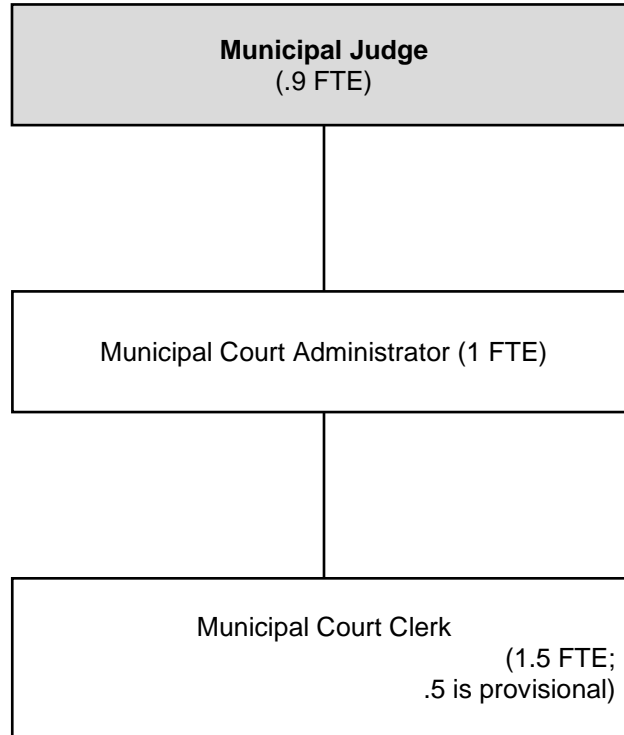
MAYOR



Note: Solid lines indicate lines of people and program authority; dashed lines indicate lines of administrative and financial authority.



MUNICIPAL COURT



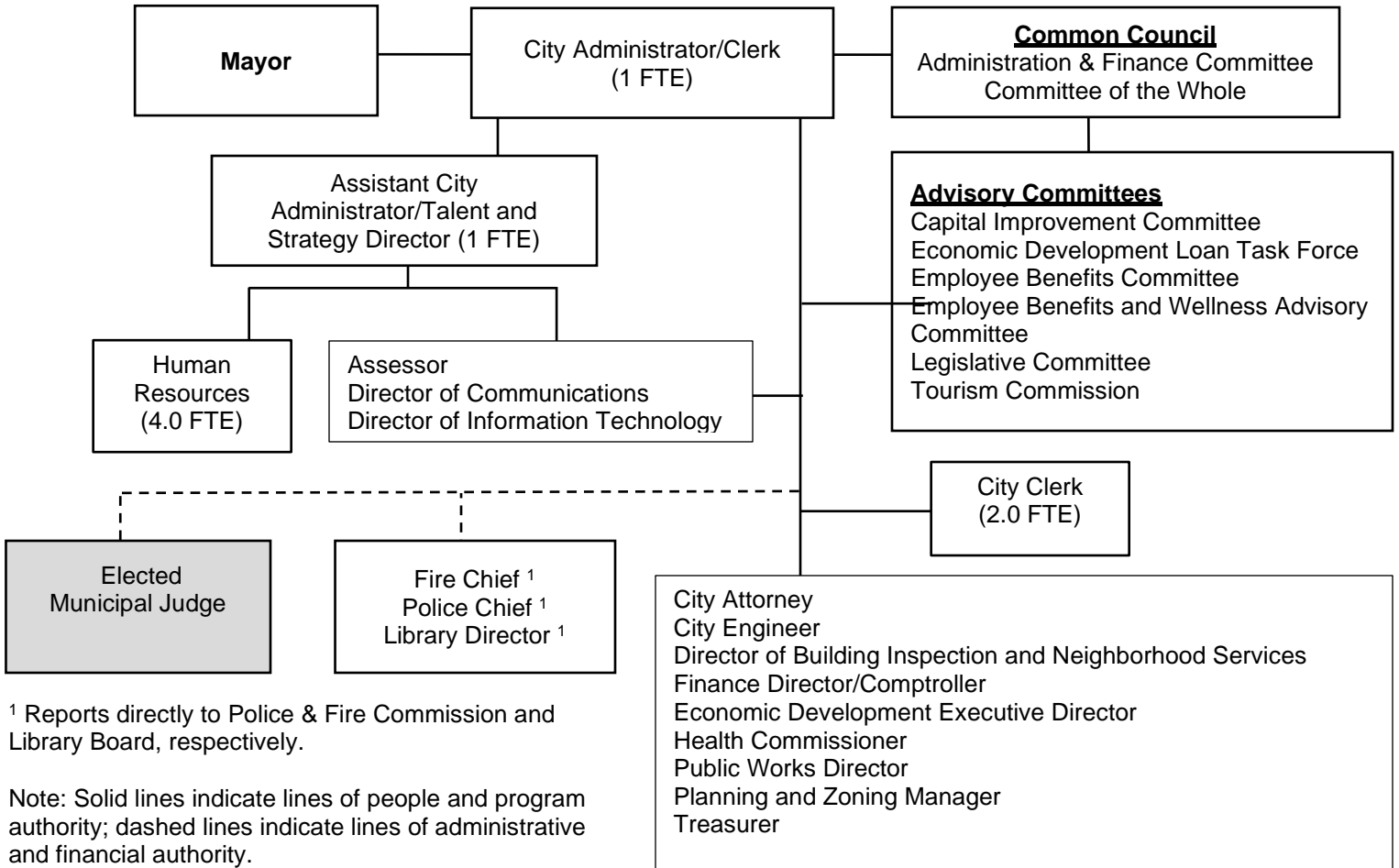
Change(s) from 2021 –

- None

CITY FUNDED FTES: 2.9
(.5 Provisional)



CITY ADMINISTRATION



Change(s) from 2021 –

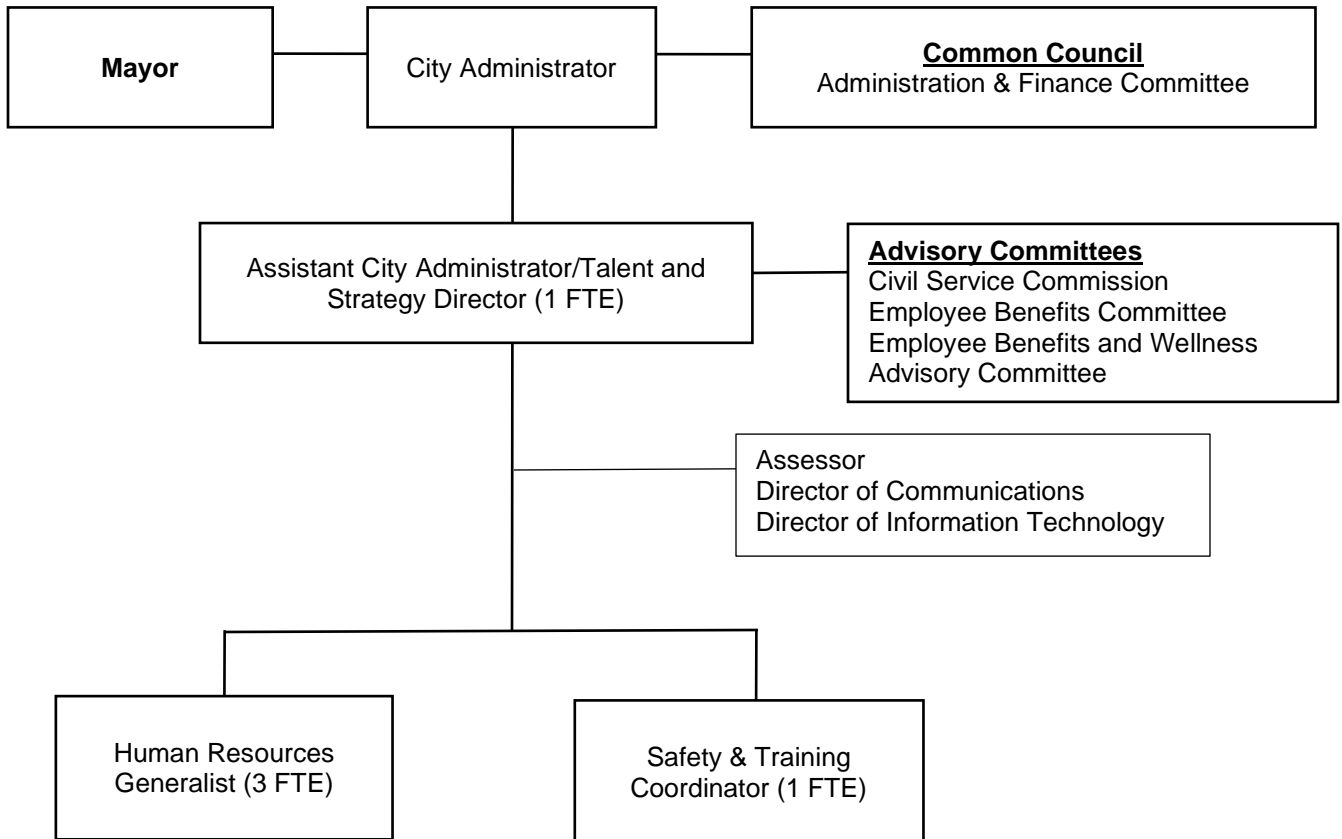
- Clerk – Elimination of .5 Administrative Support Assistant in February 2021
- Clerk – Elimination of Customer Service Administrator in May 2021
- Clerk - Elimination of 1.00 Administrative Support Specialist in December 2021

Reduction of 2.5 Positions in 2022 Budget

CITY FUNDED FTES:8
Includes HR and Clerk Positions



ADMINISTRATION - HUMAN RESOURCES



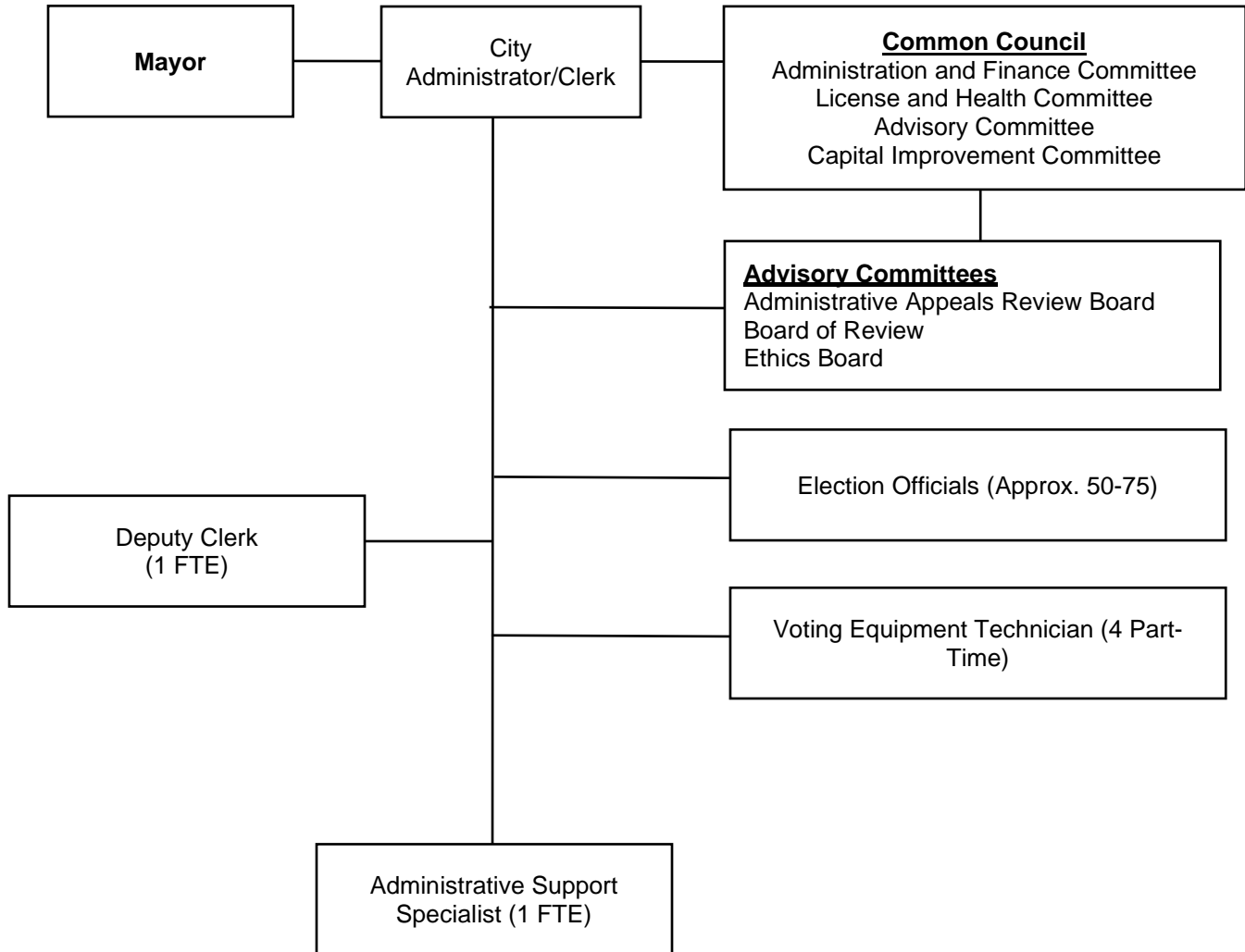
Change(s) from 2021 –

- **Listed under City Administration**

CITY FUNDED FTES: Listed under City Administration



ADMINISTRATOR - CLERK



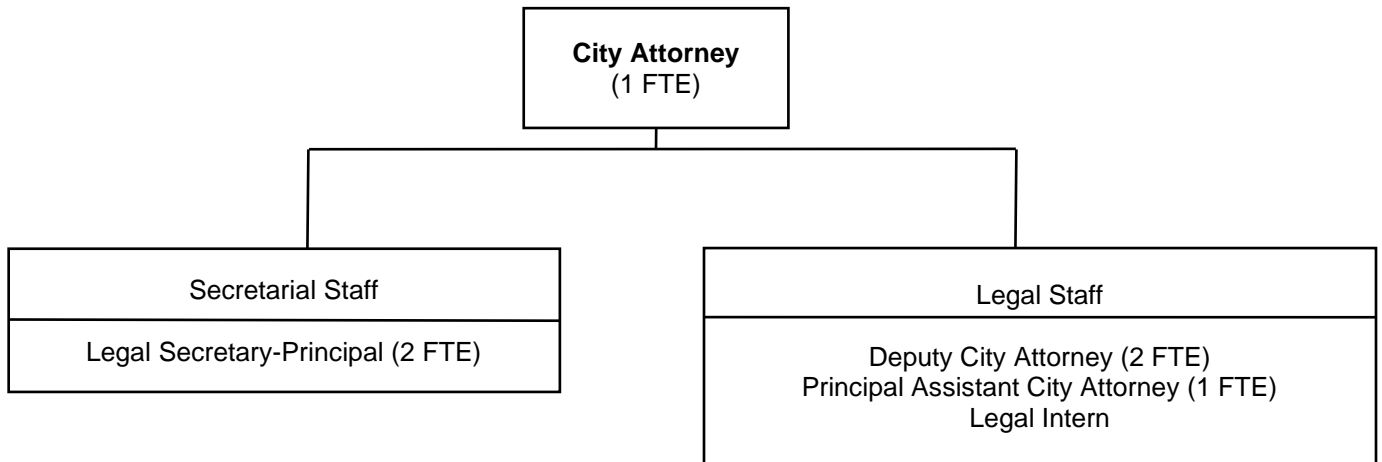
Change(s) from 2021 –

- **Listed under City Administration**

CITY FUNDED FTES: Listed under City Administration



ATTORNEY



Change(s) from 2021 –

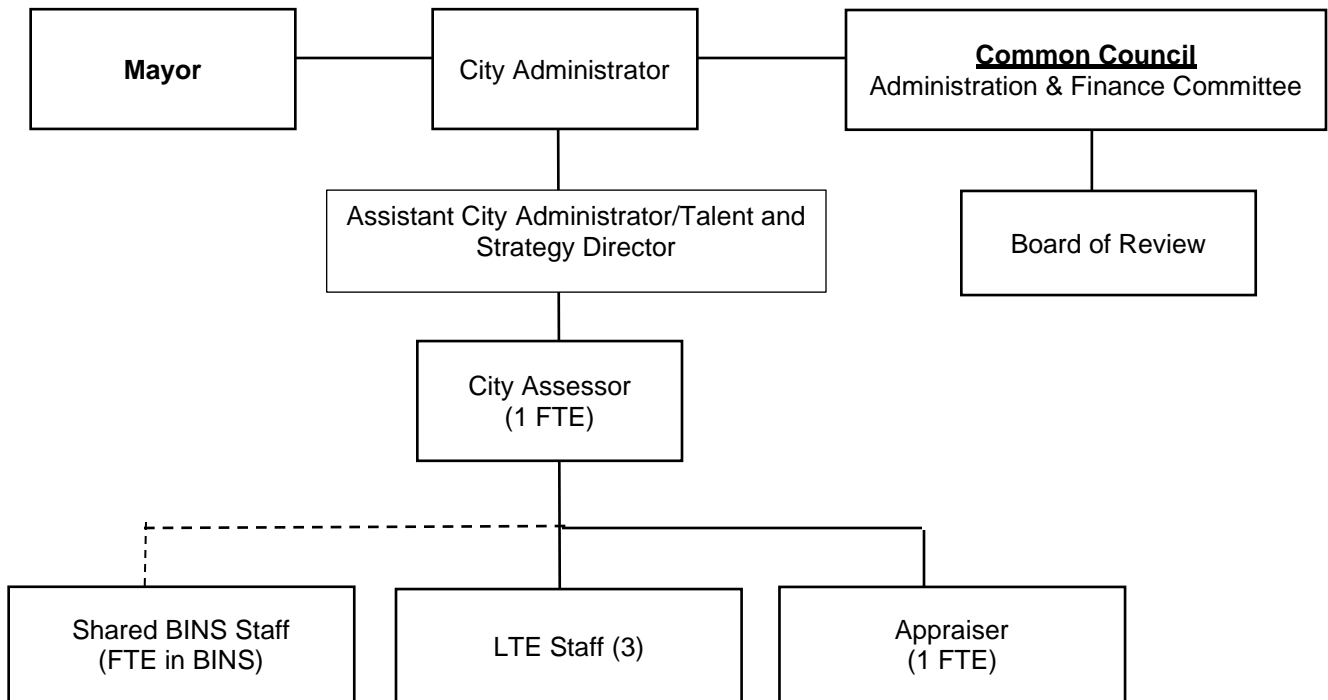
- None

Reduction of 0 Position(s)

CITY FUNDED FTES: 6.0



ASSESSOR



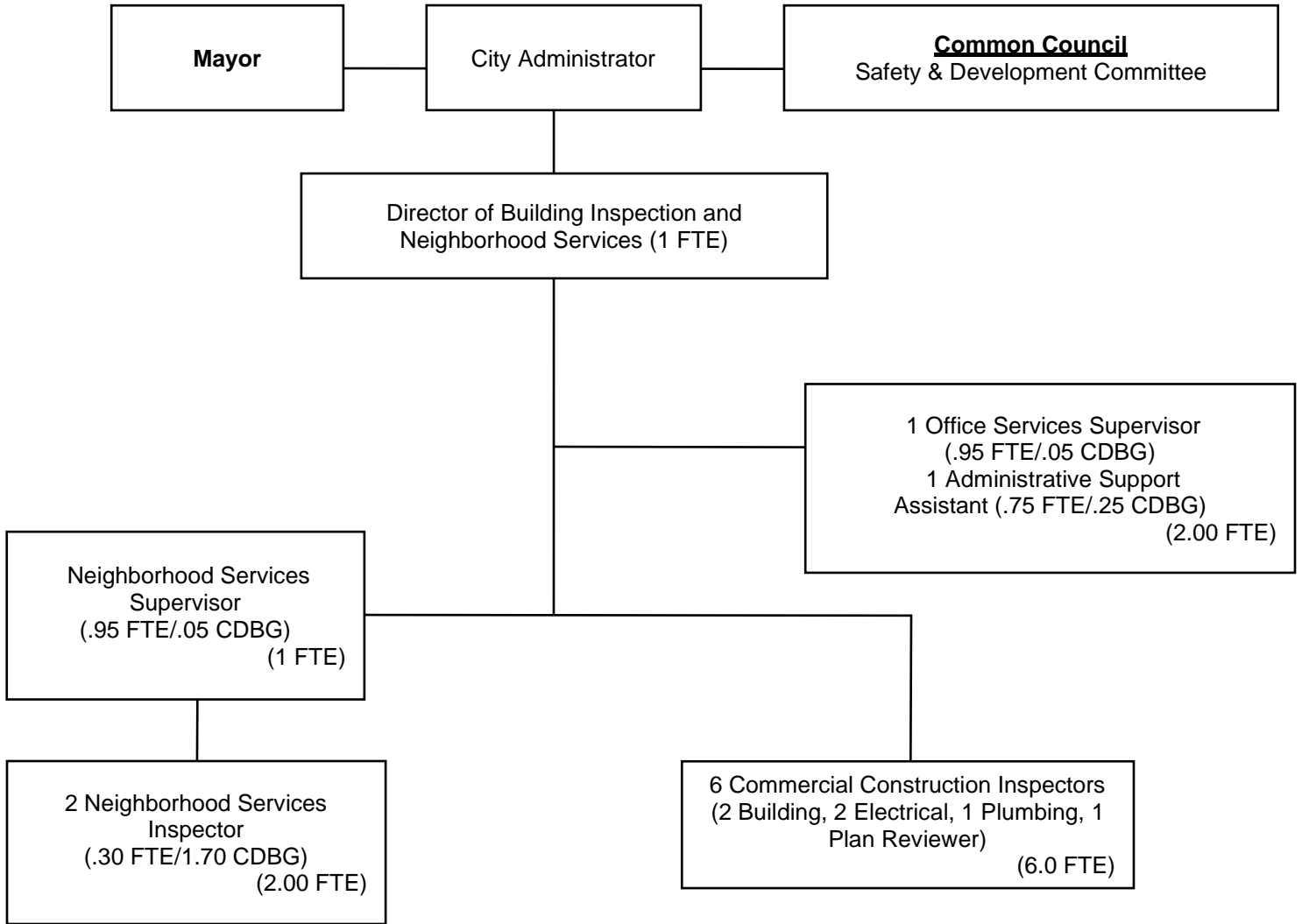
Change(s) from 2021 –

- Funding for 1 FTE Appraiser
- Move Administrative Support Assistant to Customer Service Center
- LTE Staff

CITY FUNDED FTES: 2.0; 3.0
LTE



BUILDING INSPECTION AND NEIGHBORHOOD SERVICES



Changes from 2021 –

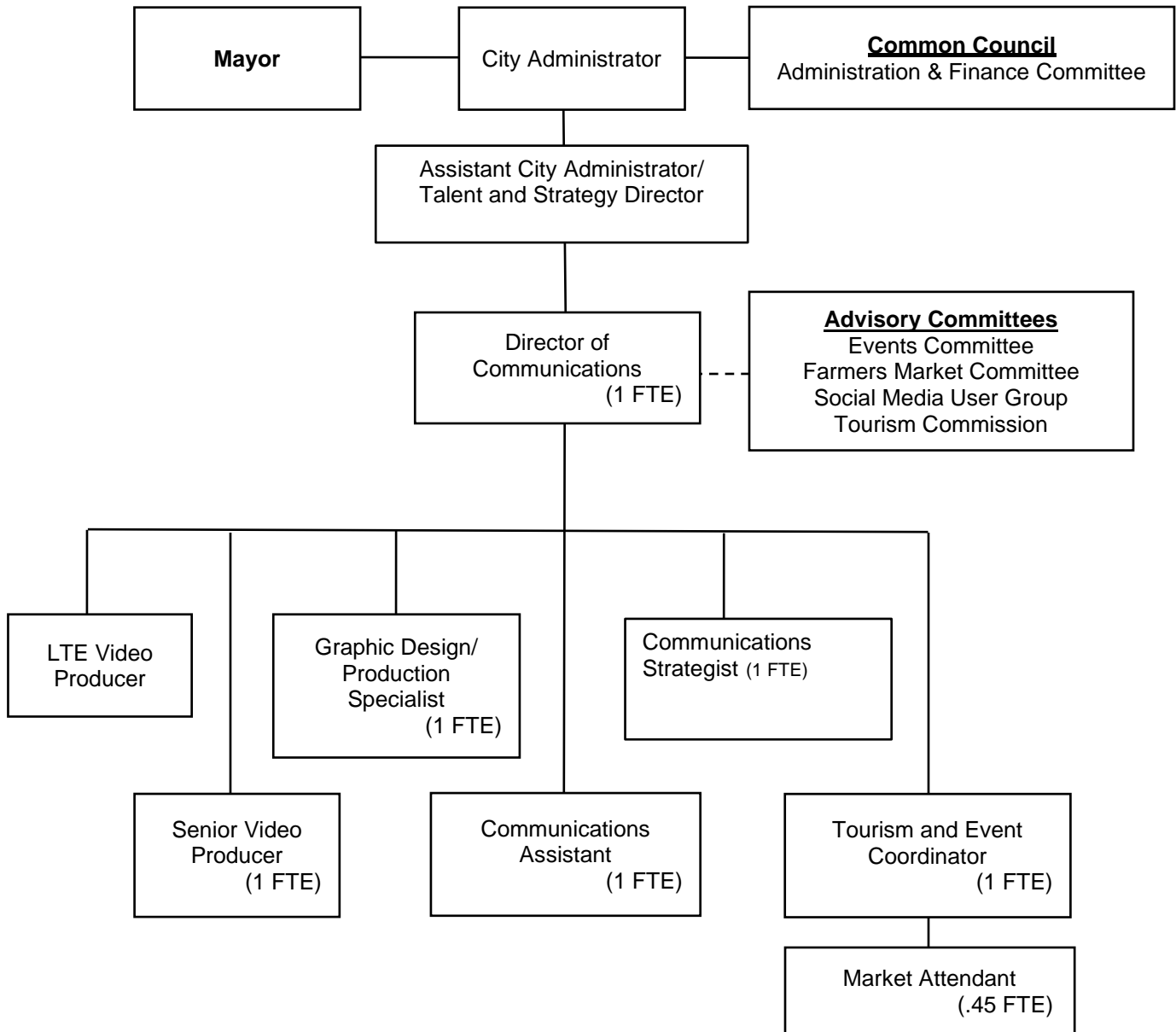
- Changed Neighborhood Services Inspectors from 0.2 FTE to 0.3 FTE with the balance covered by General Funds.
- Eliminated (1) building inspector position through retirement program.
- Move Administrative Support Assistant to Customer Service Center

Reduction of 2 Positions

CITY FUNDED FTES: 9.95
OTHER FUNDING SOURCES FTES: 2.05
Total
12.0



COMMUNICATIONS



CITY FUNDED FTEs: 0.45
OTHER FUNDING SOURCES FTEs: 6

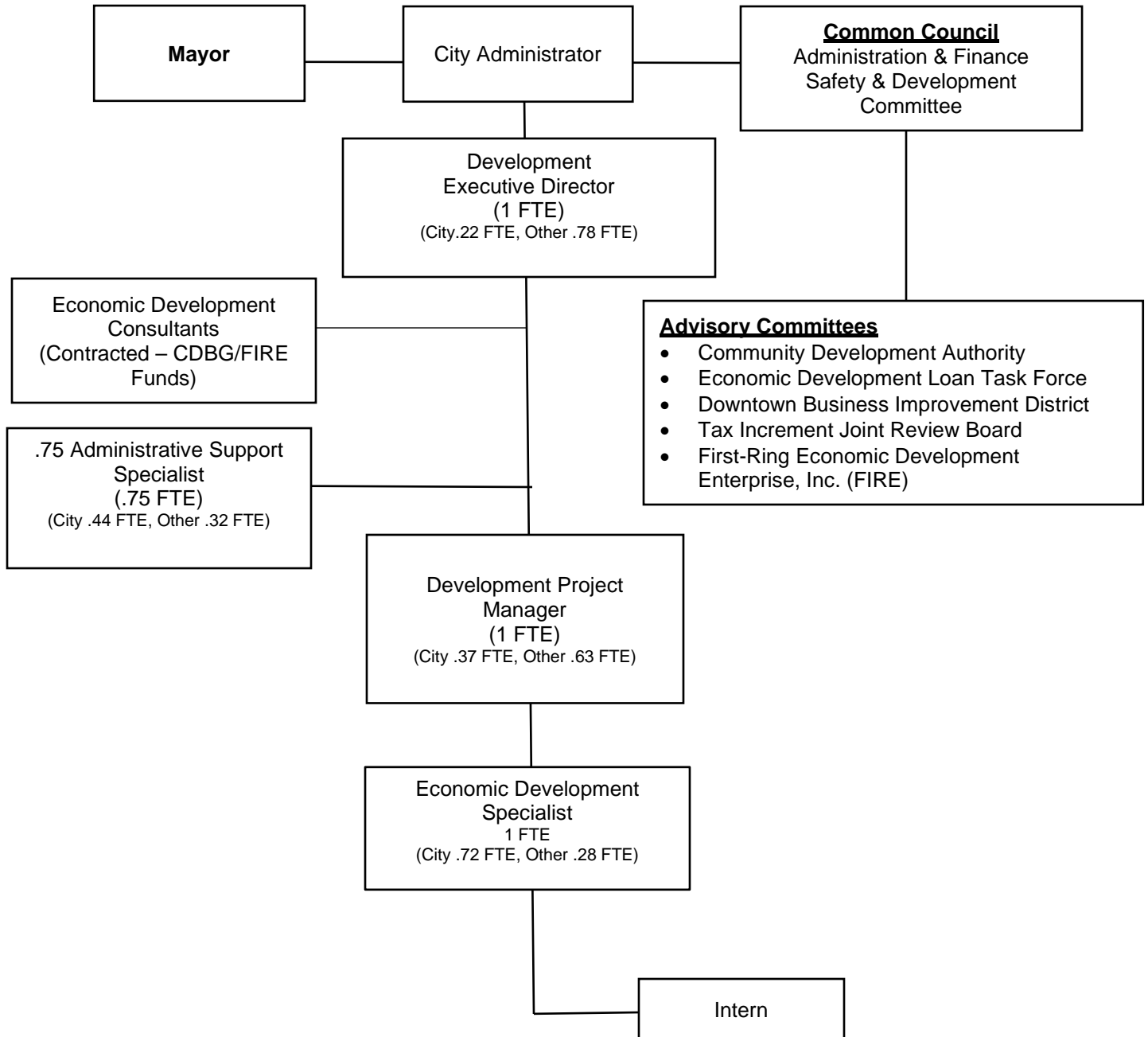
Change(s) from 2021 –

- None

Reduction of 0 Position(s)



ECONOMIC DEVELOPMENT



Change(s) from 2021 –

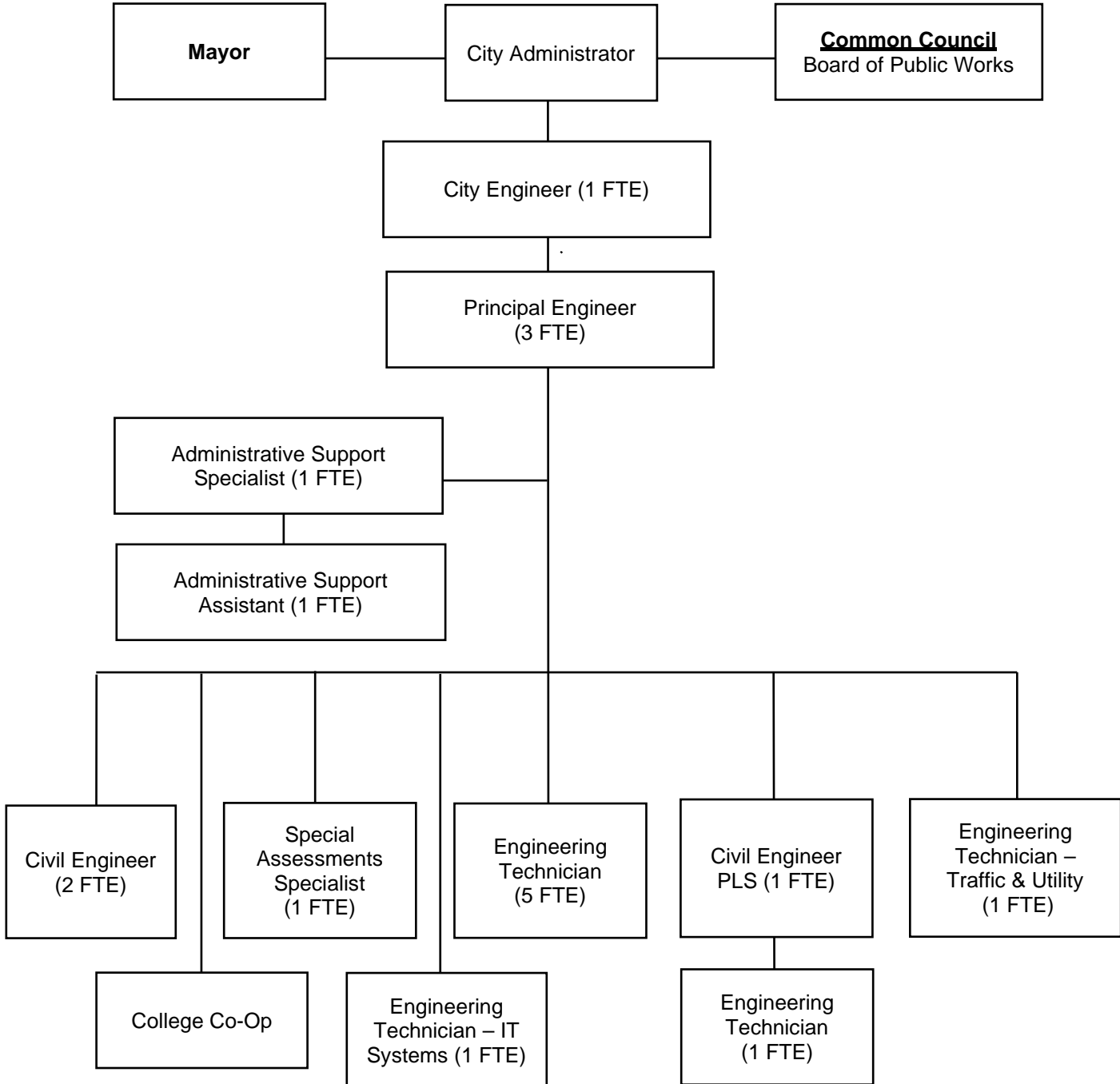
- Elimination of .75 Administrative Support Assistant

Reduction of 0.75 Position(s)

CITY FUNDED FTES: 1.75
 OTHER FUNDING: 2.0
 TOTAL FTES: 3.75



ENGINEERING



Change(s) from 2021 –

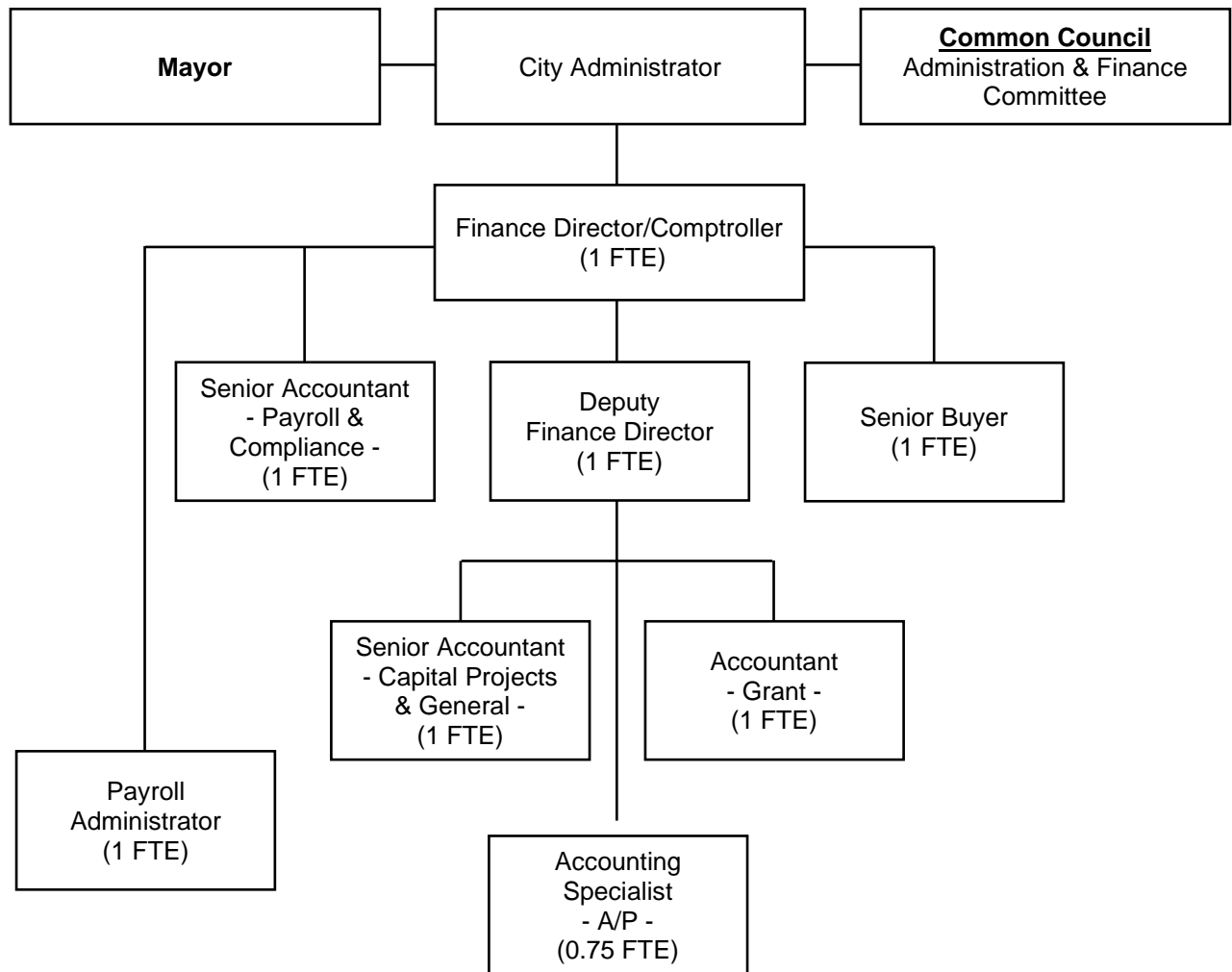
- None

Reduction of 0 Position(s)

CITY FUNDED FTES: 18.00



FINANCE/COMPTROLLER



Change(s) from 2021 –

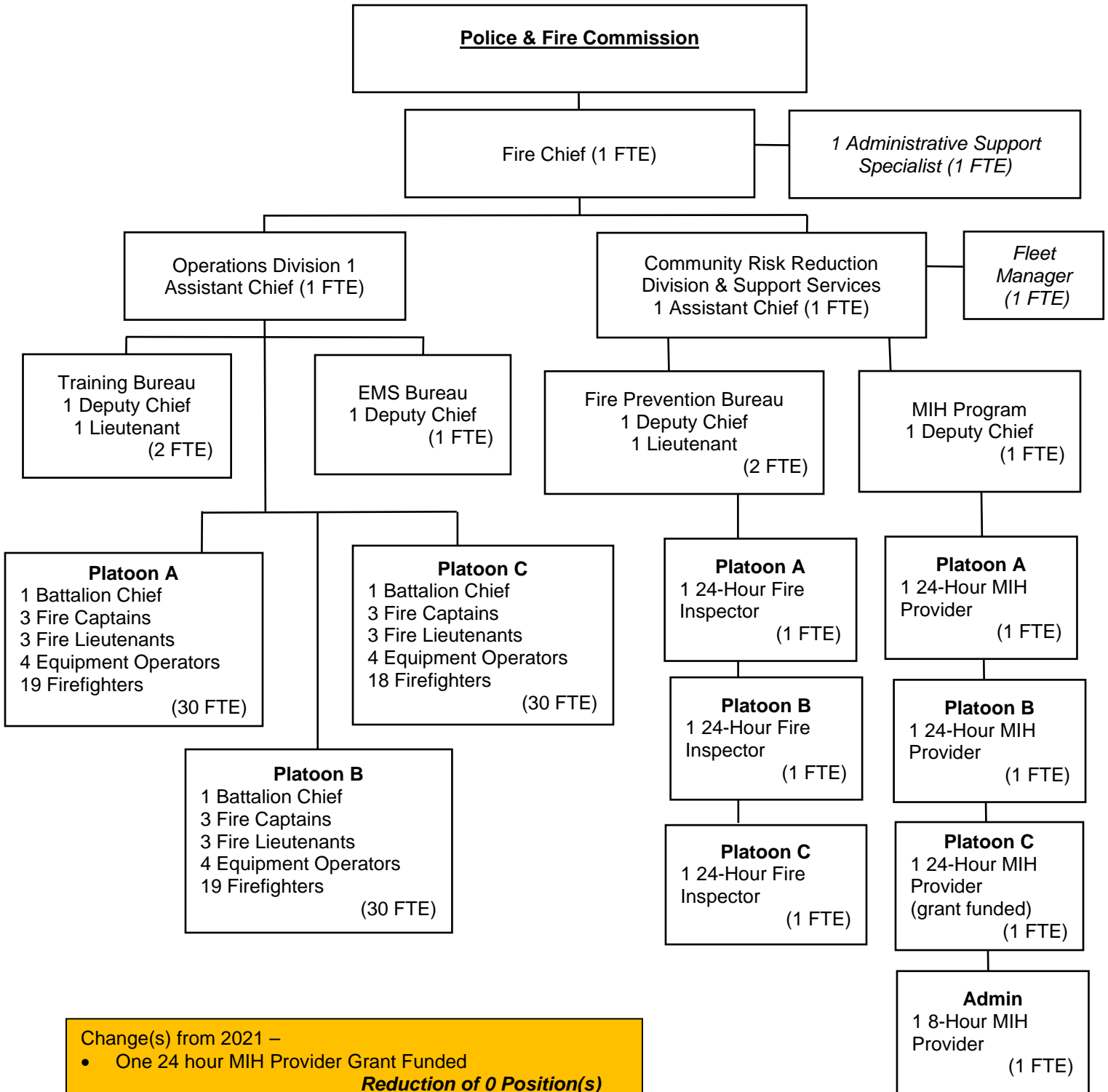
- Removal of Admin Support Assistant
- Accounting Specialist updated to Payroll Administrator
- Reallocation of staff between Director & Deputy Director
- Move Accounting Specialist to Customer Service Center as Administrative Support Specialist

Reduction of 1.75 Position(s)

CITY FUNDED FTES: 7.00
Other Funding Sources: 0.75
TOTAL: 7.75



FIRE



Change(s) from 2021 –

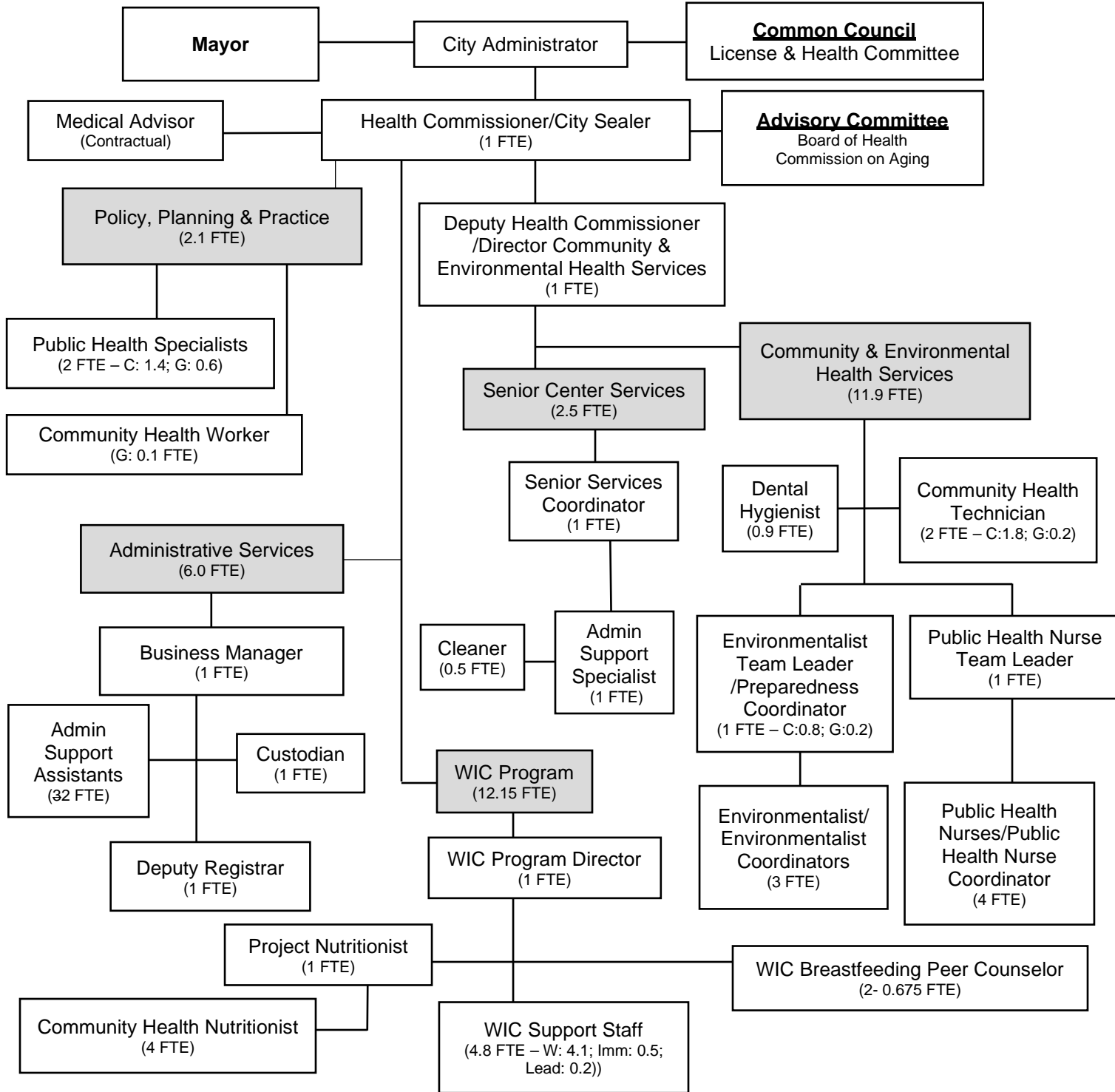
- One 24 hour MIH Provider Grant Funded

Reduction of 0 Position(s)

Total Sworn Positions: 105
Total Non-Sworn Positions: 2



HEALTH



Changes from 2021 –

- New Environmental Team Leader has absorbed role of Preparedness Coordinator
- Retirements during 2021 resulted in a staff reduction going into 2022; 40.475 > 36.65 FTE.

Change(s) from 2022 Department Budget Request –

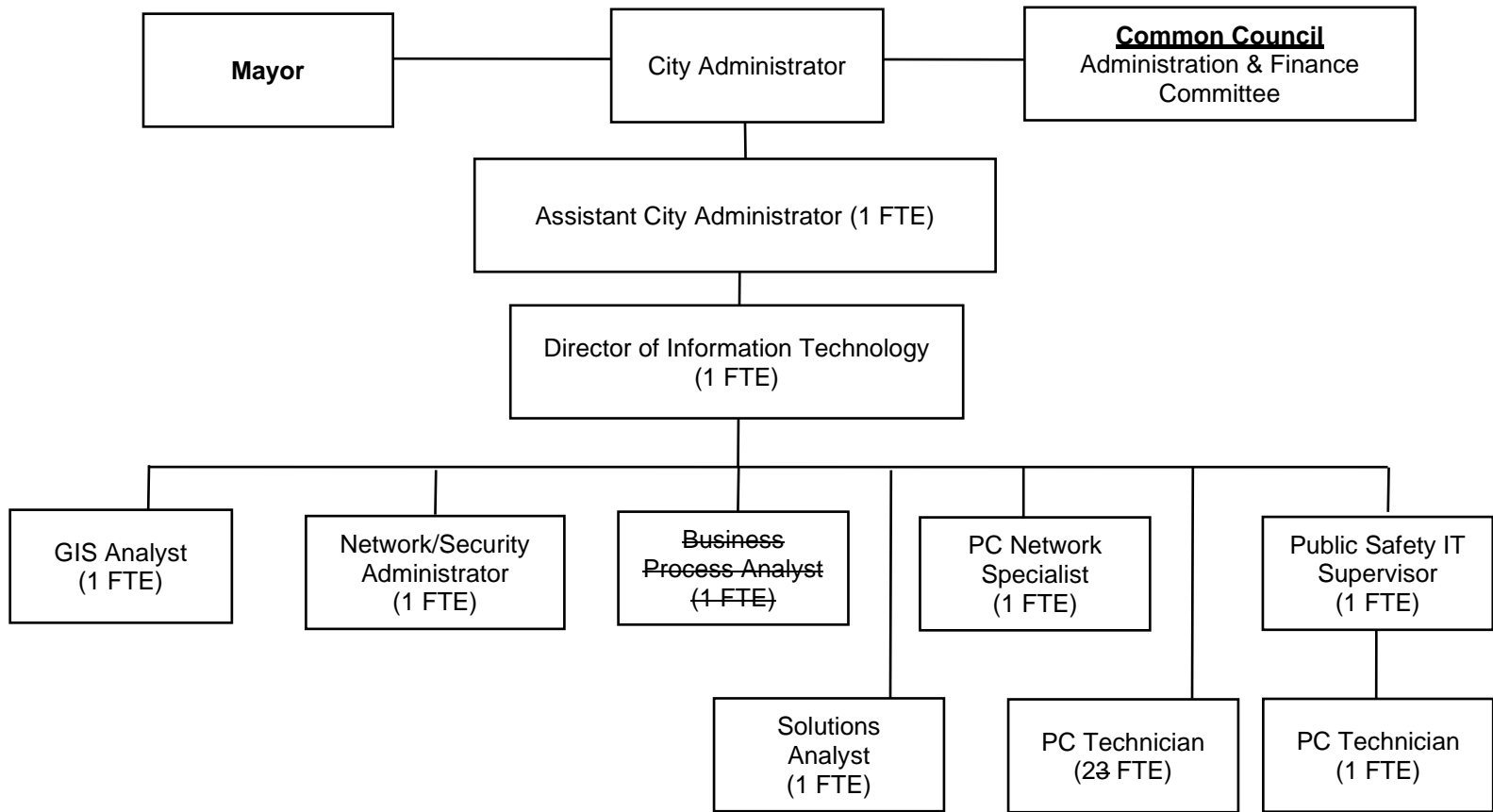
- Eliminate Administrative Support Assistant

Reduction of 1 Position(s)

CITY FUNDED FTE: 22.5
OTHER FUNDING SOURCES: 13.15
Total: 35.65



INFORMATION TECHNOLOGY



Change(s) from 2021 –

- Eliminated GIS Administrator position
 - **Reduction of 1.0 Position(s)**

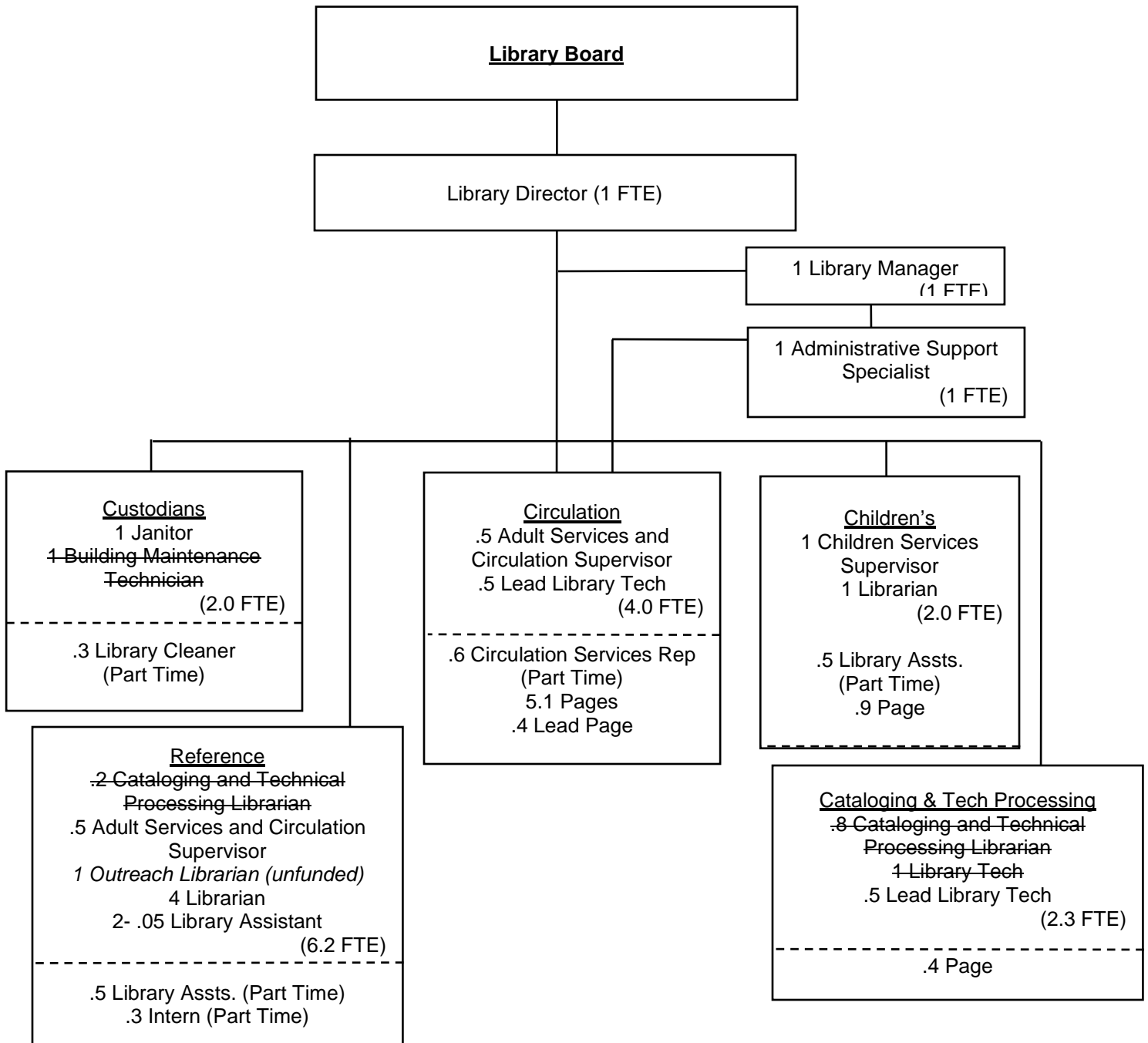
Change(s) from 2022 Department Budget Request –

- Eliminate Business Process Analyst
- Eliminate PC Technician

Reduction of 2 Position(s)



LIBRARY



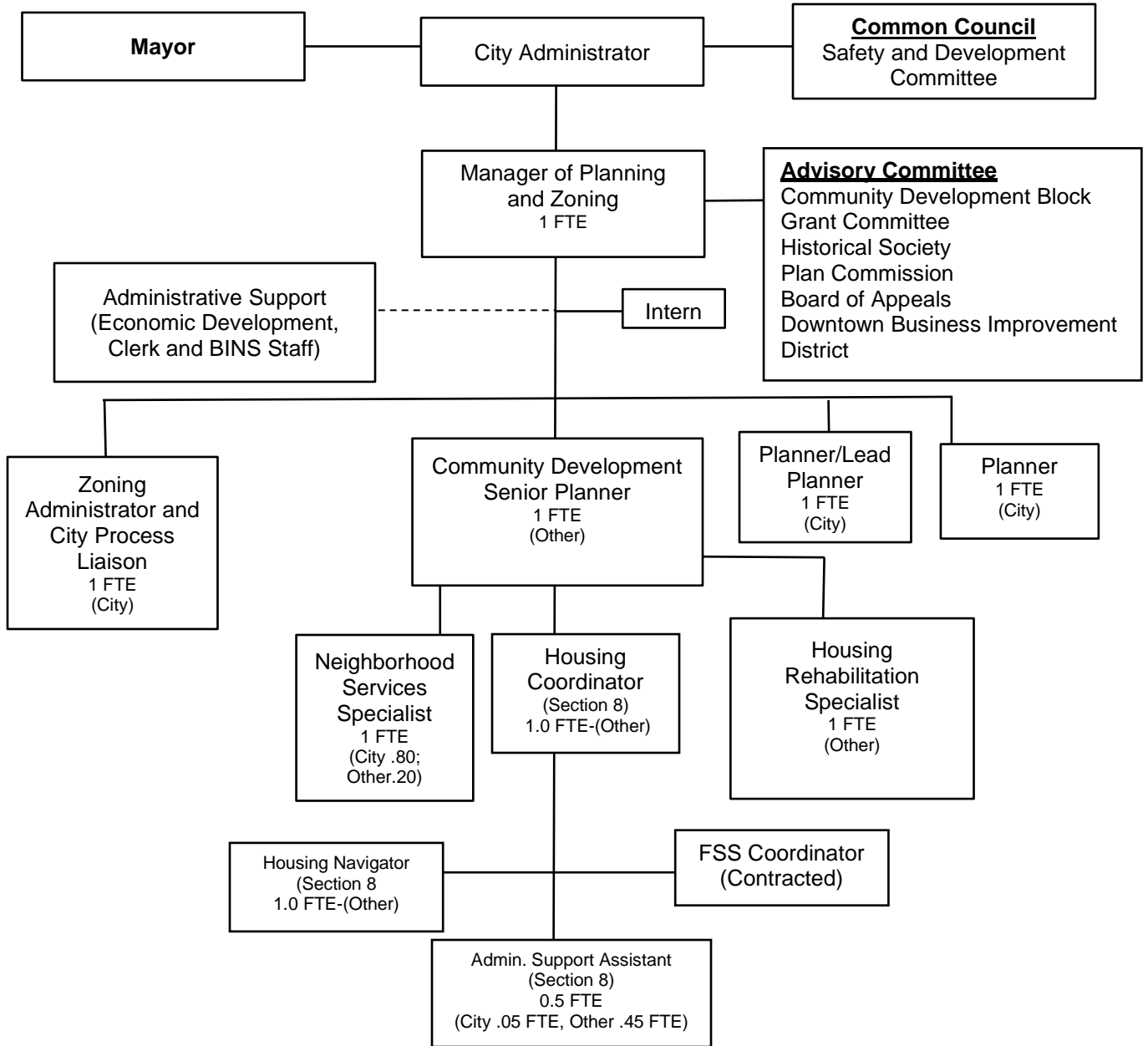
Change(s) from 2021 –
 • Outreach Librarian unfunded
Reduction of 0.0 Position(s)

Change(s) from 2022 Department Budget Request –
 • Eliminate Building Maintenance Technician
 • Eliminate Cataloging and Technical Processing Librarian
 • Eliminate Library Technician
Reduction of 3 Position(s)

CITY FUNDED FTEs: 169.5
 NON-BENEFITED (PART-TIME)
 FTEs: 7.8
 TOTAL FTEs: 247.3



PLANNING AND ZONING



Change(s) from 2021 –

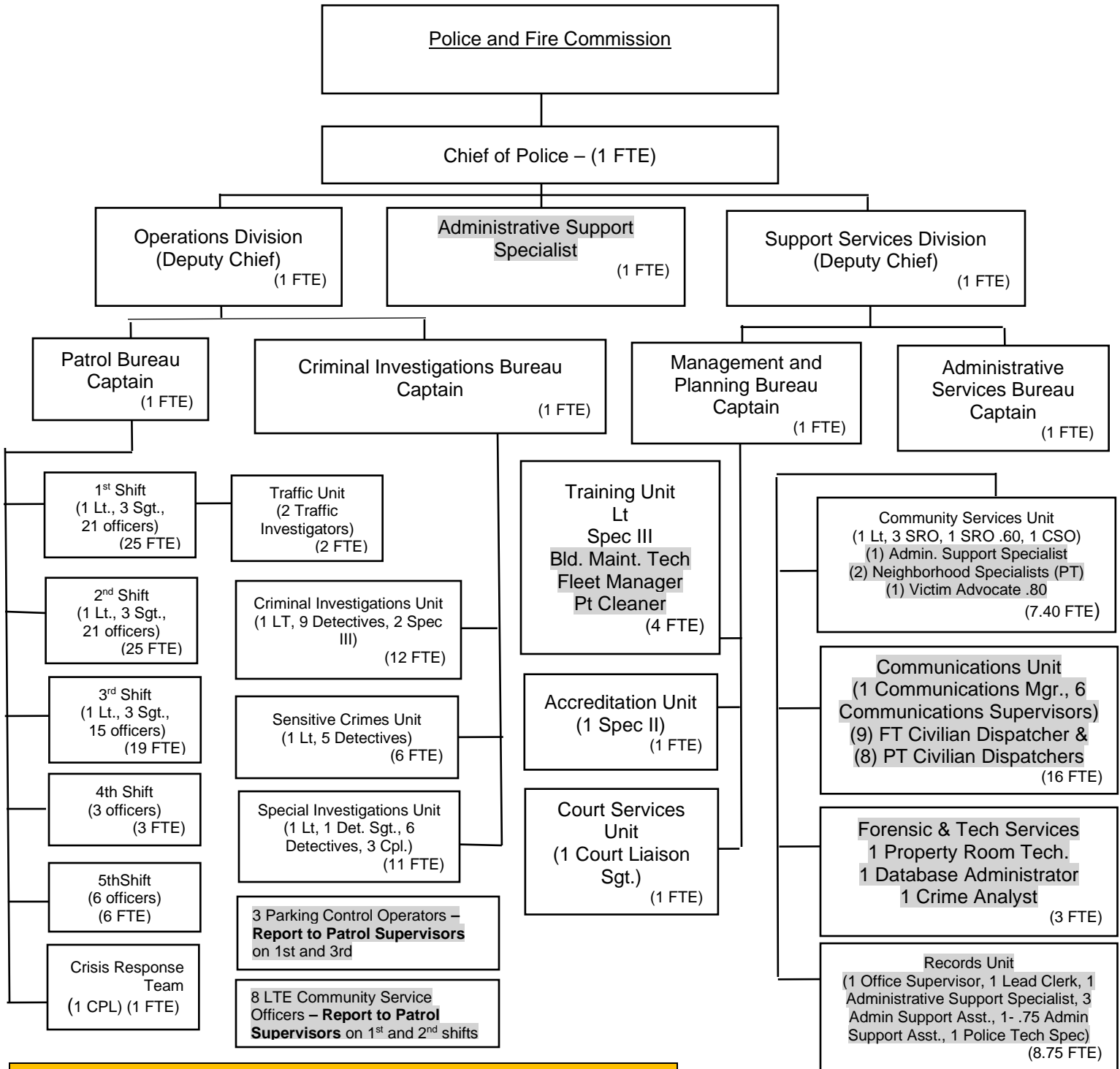
- None

Reduction of 0.0 Position(s)

CITY FUNDED FTEs: 4.85
OTHER FUNDED FTEs: 4.65
Total: 9.5



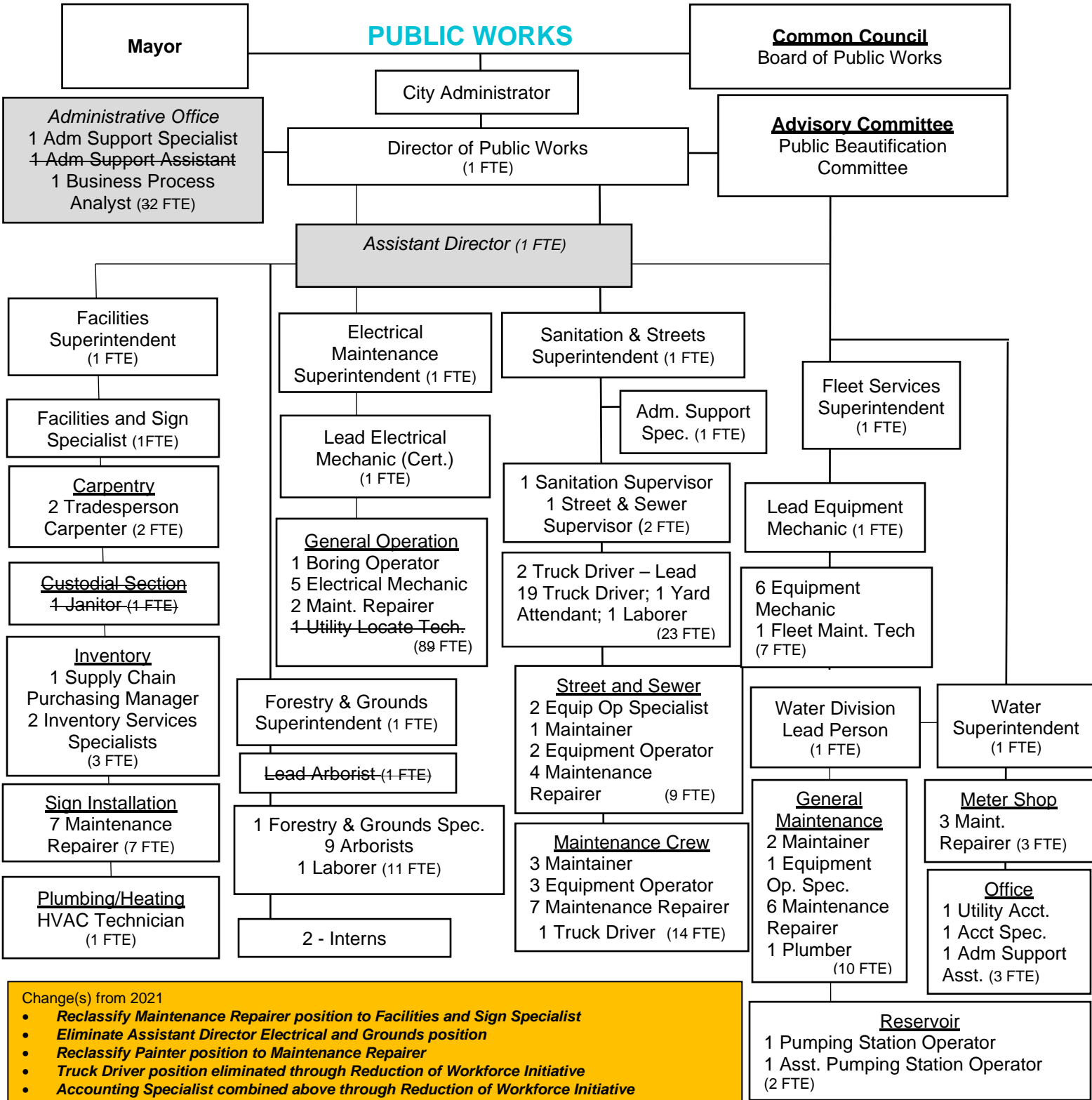
POLICE



Change(s) from 2021 –

- Reduction of 3 Parking Takers*
*Last date of employment was 12/26/2020
- Move Administrative Support Assistant to Customer Service Center
Reduction of 1 Position(s)

Total Sworn Positions: 126.6
 Total Non-Sworn Positions: 34.55
TOTAL: 161.15
 (Total Part-time Non-Sworn Positions: 19)



Change(s) from 2021

- **Reclassify Maintenance Repairer position to Facilities and Sign Specialist**
- **Eliminate Assistant Director Electrical and Grounds position**
- **Reclassify Painter position to Maintenance Repairer**
- **Truck Driver position eliminated through Reduction of Workforce Initiative**
- **Accounting Specialist combined above through Reduction of Workforce Initiative**

Reduction of 2 Position(s)

Change(s) from 2022 Department Budget Request –

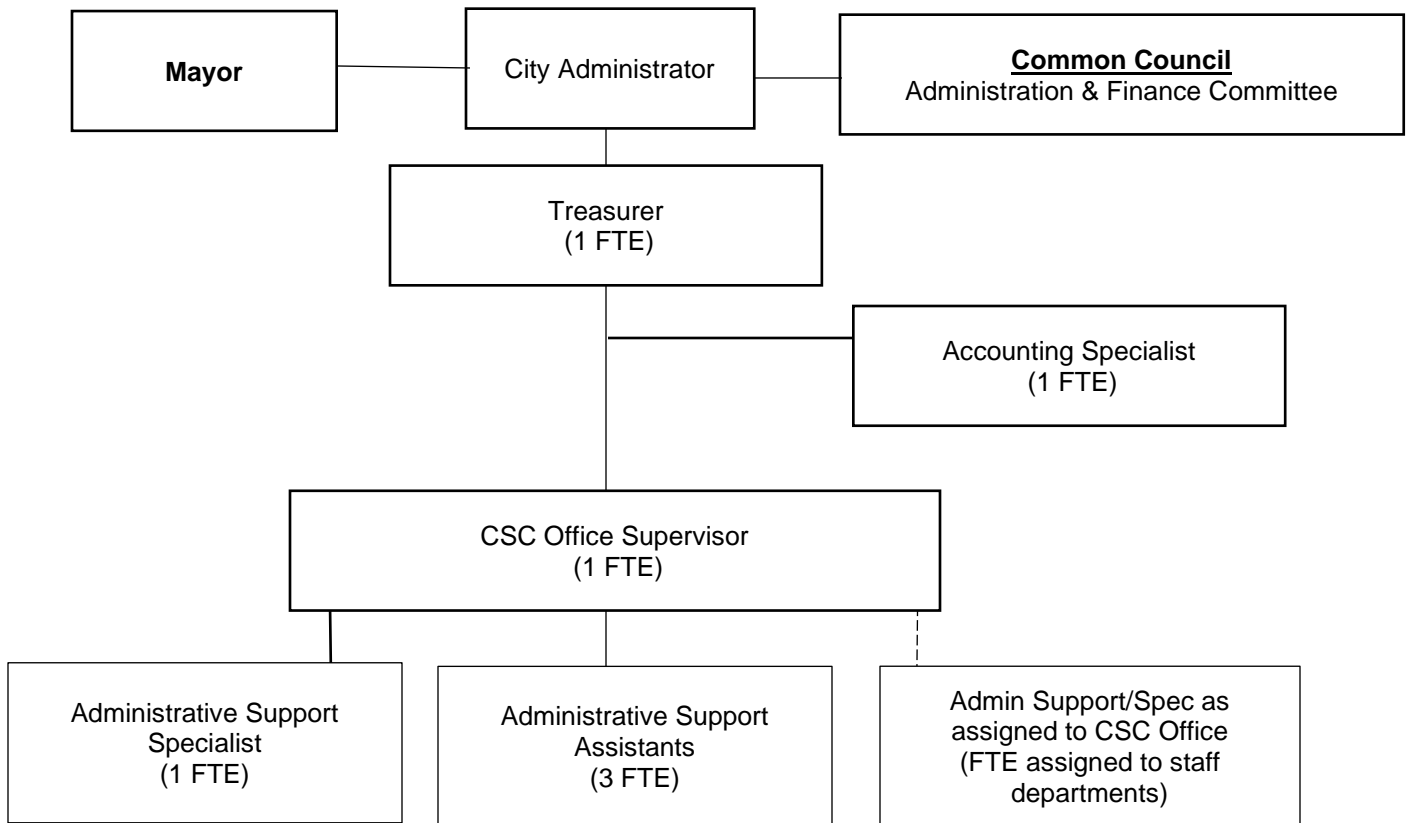
- **Eliminate Arborist position; move incumbent to Truck Driver position**
- **Eliminate Utility Locate Technician; move incumbent to Truck Driver position**
- **Eliminate Janitor position**
- **Eliminate Administrative Support Assistant in Adm**

Reduction of 4 Position(s)

CITY FUNDED FTEs: 100
 WATER FTEs: 20
 25 seasonal, 2 interns



TREASURER/CUSTOMER SERVICE CENTER (CSC)



Change(s) from 2021 –
No changes for 2021

CITY FUNDED FTEs: 7 3

Change(s) from 2022 Department Budget Request –

- Move Accounting Specialist from Finance to CSC and change position to Administrative Support Specialist
- Move Administrative Support Assistant from BINS to CSC
- Move Administrative Support Assistant from Assessor to CSC
- Move Administrative Support Assistant from Police to CSC

Reallocation of 4 Position(s)